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GAS-1201Q Instr.
Claim for Refund Instructions
Tax-Paid Motor Fuels Used Off-Highway

North Carolina Department of Revenue

Complete all information at the top of Form GAS-1201Q including legal name (first 30 characters), trade name, address, county, FEIN or SSN, contact person, telephone number, fax number, and business or activity for which refund is claimed.

General Information

This claim is to be used to obtain a refund of the road tax on tax-paid motor fuels purchased and used for any purpose other than to propel a motor vehicle licensed for use upon the highways as authorized by G.S. 105-449.106(d).

All applicants for off-highway refunds must complete this form as it relates to their use of tax-paid motor fuels for off-highway purposes. All applicants must complete Parts 1 through 5 as applicable. In addition, all applicants engaged in agriculture must complete Part 6. If the application is not complete, it will be returned for completion.

G.S. 105-449.108 disallows a claim for refund filed more than three years after the date the claim is due. The Post Office postmark is accepted as the date the claim is filed.

Fuel receipts or invoices are required to be submitted along with the first refund claim. The Department will not require fuel receipts or invoices to be submitted with subsequent refund claims, but reserves the right to require fuel receipts or invoices with refund claims in the future. You must retain the fuel receipts or invoices with your records in the event you are audited. Each fuel receipt or invoice must show the date of purchase, name and address of the seller, name and address of the purchaser, type of fuel, number of gallons purchased, price per gallon, and total amount paid. Fuel receipts or invoices that show alterations and/or erasures are not allowed.

Dealers of off-highway equipment are entitled to a refund on tax-paid motor fuel placed into equipment for sale provided there is no charge for the fuel when the equipment is sold. If the fuel is sold to the purchaser of the equipment, the purchaser is entitled to a refund on the fuel.

Tenants are entitled to a refund on tax-paid motor fuels that are purchased by the landlord and used by the tenant, provided the tenant reimburses the landlord for the total cost of the motor fuel and the name of the tenant and landlord appear on the fuel invoice.

If tax-paid motor fuel is used from the storage tanks listed in Part 4, then records of fuel withdrawn and purpose of use must be kept for a period of three years.

Failure to comply with the instructions or failure to complete the claim may result in the disallowance of the refund, a delay in payment, or reduction in the refund requested. If an audit reveals that an overpayment has been made as the result of an incorrect claim, the applicant will be required to repay the amount overpaid plus penalty and accrued interest.

Part 1 - Gallonage Accountability

Line 1 - Beginning inventory of tax-paid motor fuel at first day of the quarter

Enter the beginning inventory as of tax-paid motor fuel at the first day of the quarter. This figure includes gasoline, undyed diesel, and undyed kerosene. Round all gallons to the nearest whole gallon. If this is the first claim filed, attach fuel receipts or invoices to support gallons on hand at the beginning of the quarter.

Line 2 - Total gallons of tax-paid motor fuel purchased during the quarter

Enter the total number of tax-paid gallons tax-paid motor fuel purchased during the quarter. This figure includes gasoline, undyed diesel, and undyed kerosene. Round all gallons to the nearest whole gallon.

Line 3 - Total gallons of tax-paid motor fuel to be accounted for

Add Lines 1 and 2. Line 3 must equal Line 7.

Line 4 - Total gallons of tax-paid motor fuel used in off-highway equipment for which a refund is requested

Enter the total number of gallons of tax-paid motor fuel used in off-highway equipment listed in Part 3 on the back of the report. Round all gallons to the nearest whole gallon.

Line 5 - Total gallons of tax-paid motor fuel used in licensed vehicles for which no refund is requested

Enter the total number of gallons of tax-paid motor fuel used in Licensed Vehicles listed in Part 5 on the back of the report. Round all gallons to the nearest whole gallon.

Line 6 - Ending inventory of tax-paid motor fuel on hand at end of the quarter

Enter the ending inventory of tax-paid motor fuel at the end of the quarter. This figure includes gasoline, undyed diesel, and undyed kerosene. Round all gallons to the nearest whole gallon.

Line 7 - Total gallons of tax-paid motor fuel accounted for

Add Lines 4, 5, and 6. Line 7 must equal Line 3.

Part 2 - Computation of Refund

Line 8 - Refund due on tax-paid motor fuel used in off-highway equipment

Multiply Line 4 by the applicable tax rate.

Line 9 - Total gallons of motor fuel used in nonhighway equipment for which sales tax is due

G.S. 105-449.107A requires the off-highway refund to be reduced by the amount of sales tax due on the fuel.

Line 10 - Sales tax due

Multiply Line 9 by the applicable tax rate.

Line 11 - Total gallons of motor fuel used in commercial fishing, commercial logging, railroads, farming, ocean-going vessels, and manufacturing for which no sales tax is due.

G.S. 105-164.13 defines those uses of motor fuel that are exempt from paying the sales tax.

Line 12 - Total Refund Due

Line 8 minus Line 10.

G.S. 105-449.120(a)(5), Penalty for False Statement Any person who makes a false statement in an application for refund is guilty of a Class 1 misdemeanor.

North Carolina Department of Revenue
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