



Instructions For Handwritten **Forms**

Guidelines



Do not use red ink. Use blue or black ink.









Do not use dollar signs, commas, or other punctuation marks.







Printing



Set page scaling to "none." The Auto-Rotate and Center checkbox should be unchecked.



Do not select "print on both sides of paper."



Before Sending



Do not submit photocopies of returns. Submit originals only.



Do not mix form types.





B-A-101 Schedule A Schedule for Excise Tax Cap on Cigars

		APITAL LETTERS FOR YOUR NAME)	NCDOR ID Beginni			ng – –	Ending (MM-DD-YY)	
					(MM-DD-)	Ϋ́)	(MM-DĎ-YY)	
NOTE: The totoe attached. O	al Cost Price of all cig	gars must be included on Line 1 of the oduct per invoice item. Tobacco pro	B-A-101 in order to use this schedule for the thirty cent oduct items cannot be combined.	(30¢) cap on c	igars. Do not includ	e cigars that are exem	pt from excise tax. Cop	oies of all invoices must
(A) Date	(B) Invoice #	(C) Vendor Name	(D) Entire Cigar Description (per purchase invoice)	(E) Number of Cigars	(F) Cost Price of Cigars in Column E	(G) Multiply Column F by 12.8%	(H) Multiply Column E by \$0.30	(I) Subtract Column H from Column G (If negative, enter zero)
			1) Subtotal (Total o	of Column I)				

2) Total (Multiply subtotal above by 0.98. Enter the amount here and in Box 8b, B-A-101)