



NORTH CAROLINA DEPARTMENT OF REVENUE

Certification and Continuing Education Program
Request for Recertification as an Appraiser

As the County Assessor, I request that the NC Department of Revenue re-certify the following individual after a lapse in certification:

Name: _____ County: _____

Please select the time frame in which there has been a lapse:

0 - 2 years

I have attached certificates indicating successful completion of the following:

- 1. Coursework meeting the continuing education requirements of 30 hours.

2 - 4 years

I have attached certificates indicating successful completion of the following:

- 1. Property Tax Listing and Assessing (UNC SOG) with a passing grade on the comprehensive examination for this course.

More than 4 years: Select All That Apply

Real Property Appraiser I

I have attached certificates indicating successful completion of the following:

- 1. Property Tax Listing and Assessing (UNC SOG); and
2. One of the following:
a. IAAO 101 - Fundamentals of Real Property Appraisal

Personal Property Appraiser I

I have attached certificates indicating successful completion of the following:

- 1. Property Tax Listing and Assessing (UNC SOG); and
2. Personal Property Appraisal and Assessment (NCDOR)

Signature of County Assessor: _____

Assessor Printed Name: _____ Date: _____

Please remit form and attachments to the following email: ncdoreducandcert@ncdor.gov.

Questions? Please email ncdoreducandcert@ncdor.gov or contact us at 919-750-1527.