Conveyance Tax Return
North Carolina Department of Revenue

Return for Month Ended (MM-DD-YY) _______ = _______ = _______

County (USE CAPITAL LETTERS FOR YOUR NAME AND ADDRESS)

Mailing Address

City State Zip Code

Name of County Finance Officer

Phone Number Fax Number

Federal Employer ID Number

NCDOR ID/Account Number

Fill in applicable circles:
- Amended Return
- Address has changed since prior return

Computation of Conveyance Tax

1. Gross Amount of Tax Collected on Real Estate Conveyances
2. Monthly County Adjustments (Attach explanation)
3. Net Proceeds of Tax Collected
   Line 1 minus Line 2
4. Tax Due Before County Cost Adjustment
   Multiply Line 3 by 50%
5. County Cost of Collection and Administration
   Multiply Line 4 by 2%
6. Tax Due
   Line 4 minus Line 5
7. Previous Overpayment
   (Attach Letter of Credit Issued by the Department to Claim a Prior Month’s Overpayment)
8. Total Payment Due
   Line 6 minus Line 7

Signature of County Finance Officer: ____________________________________________ Date: ____________________

I certify that, to the best of my knowledge, this return is accurate and complete.

A county must use this form to remit the State’s net share of the proceeds collected by that county’s register of deeds. Returns are due by the 15th day following the end of each month.