

## Instructions for Handwritten Forms

### Guidelines



Do not use red ink.  
Use blue or black ink.



Do not use dollar  
signs, commas, or  
other punctuation marks.



### Printing



Set page scaling to  
“none.” The Auto-Rotate  
and Center checkbox  
should be unchecked.



Do not select “print on  
both sides of paper.”



### Before You Send



Do not submit  
photocopies of returns.  
Submit originals only.



Do not mix form types



**GAS-1209**  
**Terminal Operator Annual Return**

Legal Name of Terminal Operator (First 45 Characters) (USE CAPITAL LETTERS FOR YOUR NAME AND ADDRESS)

Trade Name

Mailing Address

City

State

Zip Code (First 5 digits)

Street Address

City

State

Zip Code (First 5 digits)

Name of Contact Person

Phone Number

( )

Fax Number

( )

**FOR OFFICE USE ONLY**

**Fill in applicable circles:**

Amended return  
 Final return for closed business

**Terminal Control Number**

T- \_\_\_\_\_ - \_\_\_\_\_ -

**Account Number**

**Return for Calendar Year**

**2025**

Computation of Tax	Gasoline	Undyed Diesel	Dyed Diesel	Undyed Kerosene	Dyed Kerosene	Jet Fuel	Aviation Gasoline	Total
1. Net gallons (loss)/gain (From total on Page 2)	1.							
2. Total disbursements (From total on Page 2)	2.							
3. Acceptable loss (Multiply Line 2 by .005)	3.							
4. Taxable gallons (Line 1 minus Line 3; if zero or less, enter zero)	4.							
5. Road tax due (Multiply Line 4 by \$0.403)	5.							
6. Inspection tax due (Multiply Line 4 by \$0.0025)	6.							
7. Total road and inspection tax due (Add Lines 5 and 6)	7.							
8. Penalty for unaccounted fuel (Enter amount from Line 7)	8.							
9. Penalty (See Instructions)	9.							
10. Interest (See Instructions)	10.							
11. Total amount due (Add Lines 7 through 10)	11.							\$

Return is due by February 14, 2026.

Any payment must be drawn on a U.S. (domestic) bank and payable in U.S. dollars.

**MAIL TO:**  
North Carolina Department of Revenue  
Excise Tax Division  
3301 Terminal Drive, Suite 125  
Raleigh, North Carolina 27604

**QUESTIONS:**  
Contact the Excise Tax Division at:  
Telephone Number (919) 707-7500  
Toll Free Number (877) 308-9092  
Fax Number (919) 250-7898

Yearly Summary of Transactions by Month (From GAS-1204)	Gasoline		Undyed Diesel		Dyed Diesel		Undyed Kerosene		Dyed Kerosene		Jet Fuel		Aviation Gasoline	
	Net Gallons (Loss)/Gain	Total Disbursements												
January														
February														
March														
April														
May														
June														
July														
August														
September														
October														
November														
December														
<b>Totals (To Line 1)</b>														

Signature: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_  
 I certify that, to the best of my knowledge, this return is accurate and complete.