

For more help go to www.ncdor.gov/web-fill-form-instructions

Instructions for Web Fill-In Forms

Getting Started

Save the PDF to your computer



Use the latest version of Adobe Acrobat Reader to complete the form



Guidelines

Do not handwrite any information



Do not use commas when entering amounts

Enter Whole U.S. Dollars Only (Incorrect)

Enter Whole U.S. Dollars Only (Correct)

Do not use brackets for negative numbers

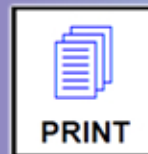
Use a minus sign to show the amount is negative

Enter Whole U.S. Dollars Only (Incorrect)

Enter Whole U.S. Dollars Only (Correct)

Printing

Use the print icon on the form to ensure you have completed all required fields



Before printing, select "actual size"



Do not print on both sides of the paper



Before Mailing

Do not mix form types



Do not submit photocopies of returns

Submit originals only





NC-592 Electronic Data Interchange (EDI) Registration Sales and Use Tax

DOR
Use
Only

Business Name (First 30 Characters) (USE CAPITAL LETTERS FOR NAME AND ADDRESS)			Date of Registration		
Street Address			Account ID Number		
City	State	Zip Code (First 5 digits)	SST ID Number (If applicable)		
Mailing Address (If different from Street Address)			FEIN or SSN		
City	State	Zip Code (First 5 digits)	Fill in applicable circle: <input type="radio"/> New Registration <input type="radio"/> Revised Registration		
Name of Primary Contact Person		Phone Number	E-mail Address		
Name of Alternate Contact Person		Phone Number	E-mail Address		

Part 1. Electronic Data Interchange (EDI)
Please complete this section if you will be filing a Sales and Use Tax Return using the North Carolina EDI file format.
EDI is available for ALL filing frequencies (Quarterly, Monthly, and Monthly with Prepayment.)

Fill in applicable circle.

This Business: Is a Software Developer.
Name of Tax Package Produced

Purchases a Tax Package from a Software Developer.
Name of Software Developer Name of Tax Package

Develops Software for Internal Use Only.

Filing Frequency:
(Do not complete if Software Developer)
 Quarterly
 Monthly
 Monthly with Prepayment

Part 2. Registration Agreement

This business agrees to file a Sales and Use Tax Return using the North Carolina EDI file format and agrees to use version 4010 or the latest version of ANSI X.12 standards, and to comply with all the provisions in the following publications:

- North Carolina Department of Revenue EDI Technical Specifications
- North Carolina Department of Revenue Software Developer Test Package for Electronic Filing of Sales and Use Tax Returns

I certify that, to the best of my knowledge, the Sales and Use Tax Returns filed electronically for this business using the North Carolina Department of Revenue's website are accurate and complete.

Authorized Signature Title Date

Mail To: North Carolina Department of Revenue, Post Office Box 25000 Raleigh, NC 27640-0640