



# Terminal Operator Annual Return Instructions

North Carolina Department of Revenue

Complete all information at top of Form Gas 1209 including trade name of terminal, street address of terminal, legal name (first 45 characters), mailing address, city, state, zip code, terminal code, account number, contact person, telephone number, and fax number. A separate terminal operator annual return must be completed for each terminal in North Carolina. This return is due to be filed by February 14, 2013.

## TRANSACTIONS FOR THE YEAR

### Yearly Summary of Transactions by Month - Reverse side of return

Record the number of net gallons loss/<gain> and net gallons removed for each product on hand at the terminal by month. This information will be on the monthly terminal operator return, form Gas-1204. Add figures of each column to get **Annual Gallon Totals per Product Type - Line 1.**

**Line 1 Net Gallons Loss/<Gain>** - Show number of net gallons loss/<gain> for each product from Totals on Page 2.

**Line 2 Total Disbursements** - Show number of total disbursements for each product from Totals on Page 2.

**Line 3 Acceptable Loss** - Multiply Line 2, Total Disbursements, by .005.

**Line 4 Taxable Fuel Gallons** - Subtract Line 3 from Line 1. If zero or less, enter 0. There is no refund on gains.

**Line 5 Road Tax Due** - Multiply Line 4 by \$0.3820.

**Line 6 Inspection Tax Due** - Multiply Line 4 by \$0.0025.

**Line 7 Total Road and Inspection Tax Due** - Add Lines 5 & 6.

**Line 8 Penalty for Unaccounted for Fuel** - Enter amount from Line 7.

### Line 9 Penalty

1. Failure to file a return when due. Add penalty of 5% per month, not to exceed 25% in the aggregate, or \$5.00, whichever is greater. G.S. 105-236(3).
2. Failure to pay tax when due. Add penalty of 10% or \$5.00, whichever is greater. G.S. 105-236(4).

**Line 10 Interest** - Add Lines 5 and 6. Multiply that figure by the applicable interest rate.

**Line 11 Amount Due by Product Type** - Add Lines 7 through 10. Make check payable to the North Carolina Department of Revenue. Any payment must be drawn on a U.S. (domestic) bank and payable in U.S. dollars.

### MAIL TO:

North Carolina Department of Revenue  
Excise Tax Division  
Post Office Box 25000  
Raleigh, North Carolina 27640-0950

### QUESTIONS:

Contact the ExciseTax Division at:

Telephone Number (919) 707-7500  
Toll Free Number (877) 308-9092  
Fax Number (919) 733-8654