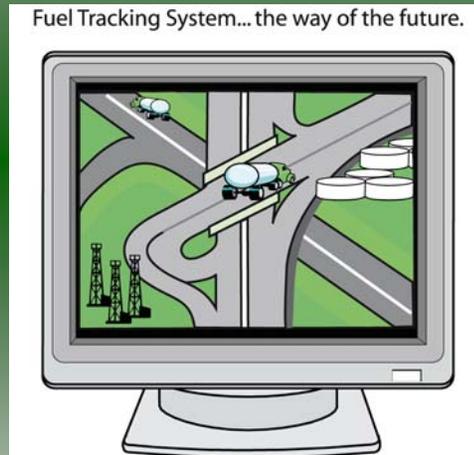


MOTOR FUEL TRACKING SYSTEM



COMPLETING THE GAS-1239 BULK PLANT
EXPORTER REFUND RETURN

Gas-1239 Bulk Plant Exporter Refund



The screenshot shows the North Carolina Department of Revenue website. The header includes the department name and a search bar. The main navigation menu has tabs for 'About Us', 'What's New', 'Electronic Services', and 'Tax Forms'. A dropdown menu is open under 'Electronic Services', with 'Businesses' highlighted and a red arrow pointing to it. The page content is organized into several sections: 'Headlines' with three news items, 'Quick Links' with a list of services, 'Electronic Services' with three sub-sections, and 'Contact Us' with three sub-sections. The footer contains links for 'Site Map', 'Español', 'Links', 'Privacy Policy', 'Disclaimer', and 'NC Gov Portal'.

North Carolina Department of Revenue

NCOR

About Us What's New **Electronic Services** Tax Forms Search go

Headlines

- **Important Notice** - Decrease in sales and use tax rate effective Dec. 1, 2006
- **Important Notice** - Individual Income Tax Deductions Scheduled to Expire are Restored for Tax Year 2006
- **Tax Law Changes** - Learn about the 2006 tax law changes

Quick Links

- **Armed Forces**
- **Hot Topics**
- **Property Auctions**
- **Reports and Statistics**
- **Settlement Initiative**
- **Tax Debtor's List**
- **Tax Fraud Alert**

Electronic Services

- **Where's My Refund?** - Check the status of your current year income tax refund
- **E-File Options** - For Individuals
- **Electronic Services for Individuals and Businesses** - File returns and pay taxes online
- **E-Alerts** - Join our email list

Contact Us

- **Tax Assistance**
- **Web Site Survey**
- **Web Site Suggestions**

Information for **Individuals**

Information for **Businesses**

Information for **Tax Professionals**

Site Map Español Links Privacy Policy Disclaimer NC Gov Portal

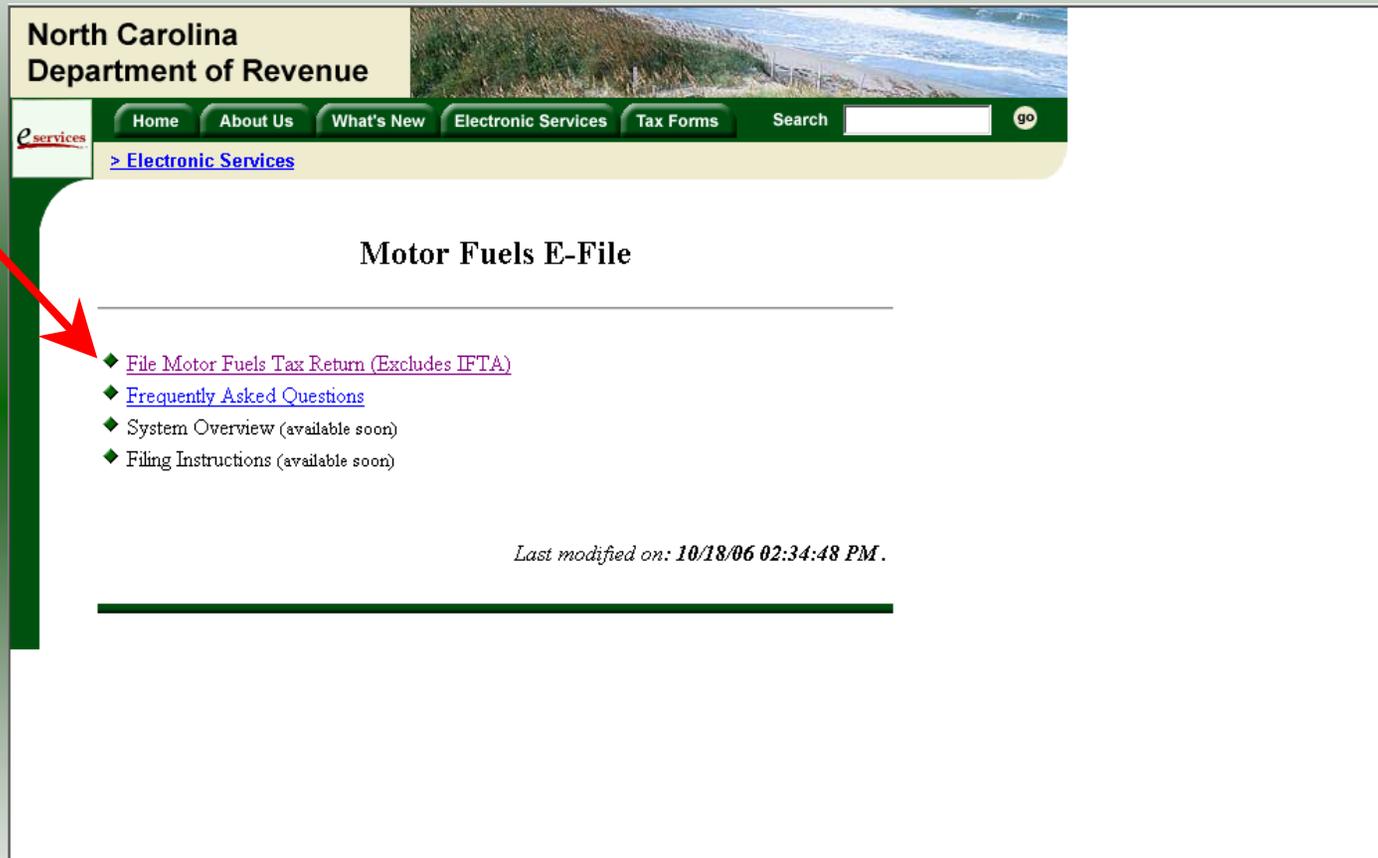
Log into the Department of Revenue's website at www.dornc.com. Click on **Electronic Services** and then **Businesses**.

Gas-1239 Bulk Plant Exporter Refund

Businesses	
<p>E-500 Sales and Use E-File – File your E-500 tax return and the accompanying schedules, E-543 and E-536 and pay your tax electronically.</p>	<p>CD-429 Corporate Estimated Income Tax – Pay your corporate estimated payments online.</p>
<p>NC-5 and NC-5P Withholding E-File – File your NC-5 tax return or NC-5P and pay your tax electronically.</p>	<p>CD-419 Application for Extension for Franchise and Corporate Income Tax – File your corporate and franchise tax extension and pay the tax electronically.</p>
<p>Motor Fuels IFTA/Intrastate E-File – Filing your tax return and ordering credentials electronically.</p>	<p>CD-V, Franchise Tax and Corporate Income Tax Payment Vouchers - Pay your current year franchise and corporate income tax.</p>
<p>Motor Fuels EDI Implementation Guide and Trading Partner Agreement – Click here to access the Motor Fuels EDI mapping for Motor Fuels Suppliers, Terminal Operators & Carriers and also to access the Trading Partner Agreement.</p>	<p>CD-V Amended, Amended Franchise Tax and Corporate Income Tax Payment Vouchers - Pay the tax on your franchise and corporate amended income tax.</p>
<p>Motor Fuels E-File – File your Motor Fuels Tax returns (Excludes IFTA)</p>	<p>E-Alerts – Click here to join our Tax Updates Mailing List. Mailings through this list will include bulletins, directives, and other important notices about law changes and related tax matters.</p>
<p>Bills and Notices – Make a payment on a bill or notice that you received from the Department of Revenue.</p>	<p>Web Site Survey – Help us make improvements to our web site by completing a short survey.</p>
<p>EFT – Electronic Funds Transfer via ACH Debit or ACH Credit.</p>	

Click on [Motor Fuels E-File – File your Motor Fuels Tax returns \(Excludes IFTA\)](#) (fifth hyperlink down in the left column).

Gas-1239 Bulk Plant Exporter Refund



North Carolina
Department of Revenue

Home About Us What's New Electronic Services Tax Forms Search go

> [Electronic Services](#)

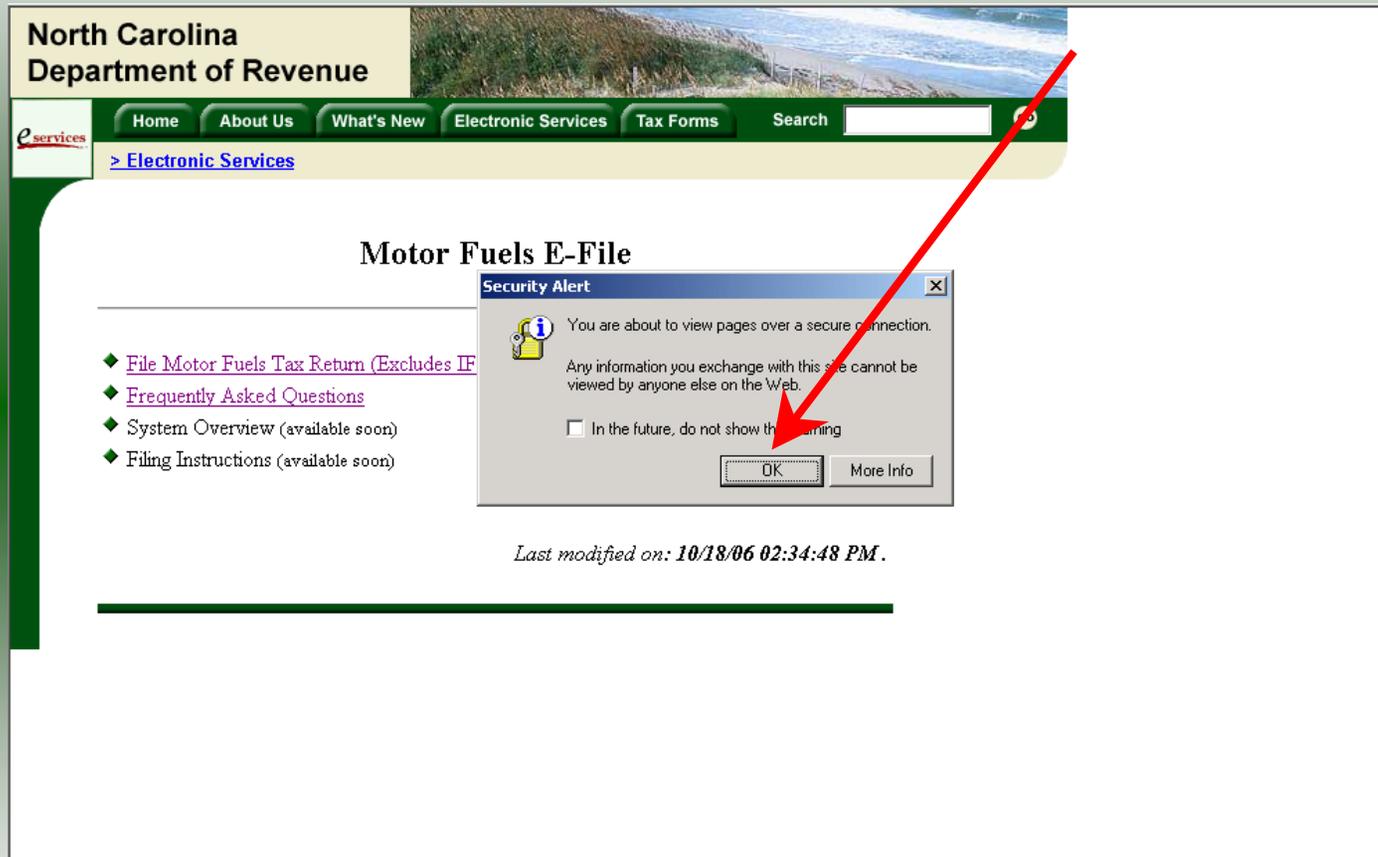
Motor Fuels E-File

- ◆ [File Motor Fuels Tax Return \(Excludes IFTA\)](#)
- ◆ [Frequently Asked Questions](#)
- ◆ System Overview (available soon)
- ◆ Filing Instructions (available soon)

Last modified on: 10/18/06 02:34:48 PM.

Click on [File Motor Fuels Tax Returns \(Excludes IFTA\)](#).

Gas-1239 Bulk Plant Exporter Refund



The screenshot shows the North Carolina Department of Revenue website. The header includes the department name and a navigation menu with links for Home, About Us, What's New, Electronic Services, Tax Forms, and a search box. Below the navigation is a link to Electronic Services. The main content area is titled "Motor Fuels E-File" and contains a list of links: "File Motor Fuels Tax Return (Excludes IF)", "Frequently Asked Questions", "System Overview (available soon)", and "Filing Instructions (available soon)". A "Security Alert" dialog box is overlaid on the page, displaying the message: "You are about to view pages over a secure connection. Any information you exchange with this site cannot be viewed by anyone else on the Web." There is a checkbox for "In the future, do not show this warning" and buttons for "OK" and "More Info". A red arrow points from the top right of the page to the "OK" button in the dialog box. At the bottom of the page, it says "Last modified on: 10/18/06 02:34:48 PM."

A message will display stating "You are about to view pages over a secure connection." Click **OK**.

Gas-1239 Bulk Plant Exporter Refund

North Carolina
Department of Revenue

e-services Home About Us What's New Electronic Services Tax Forms Search go

> [Electronic Services](#)

Login Help ?

Please enter your Login User ID and Password. The User ID and Password is case sensitive. If you are a new user, please select [First Time User](#)

User ID:

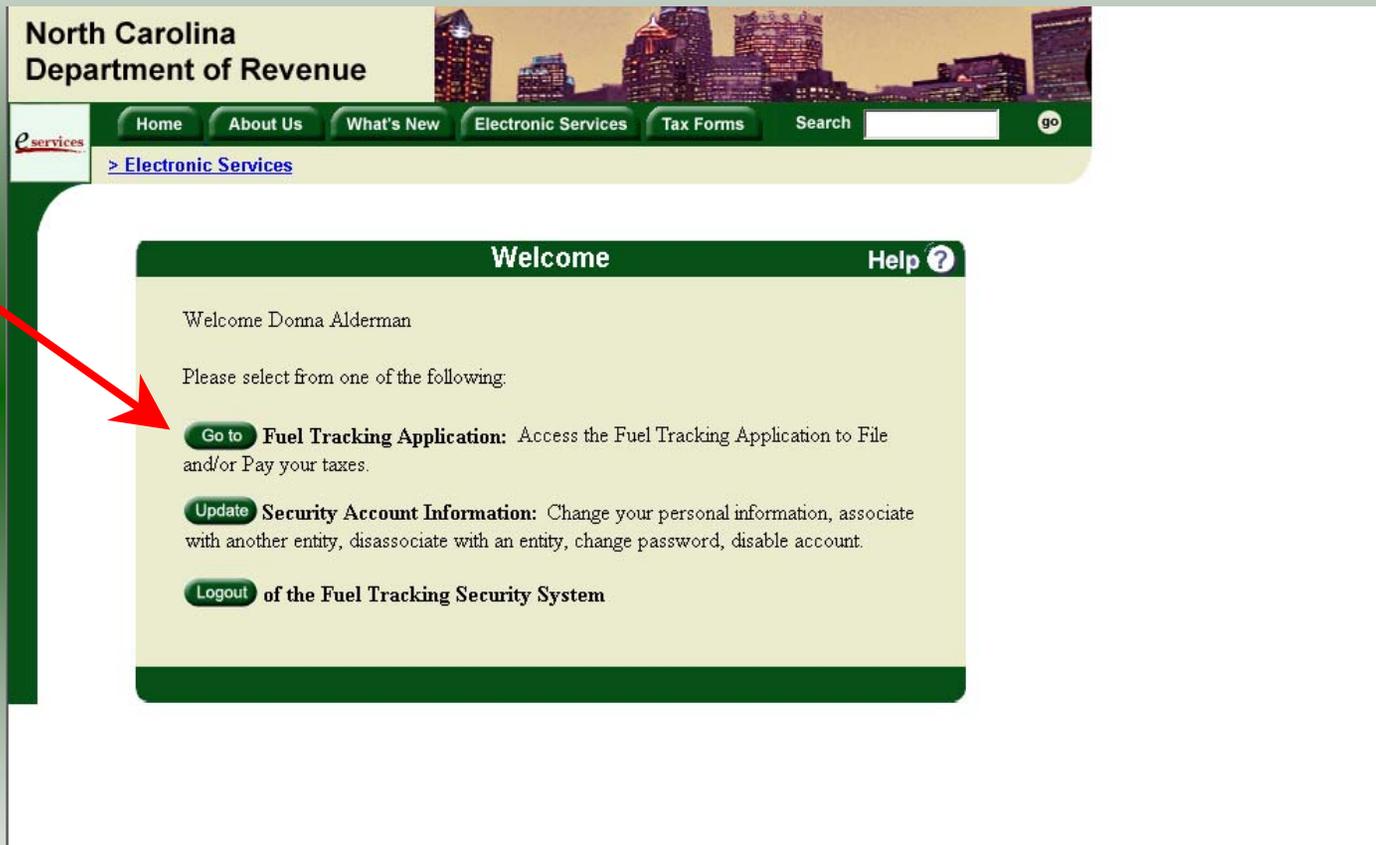
Password:

[Forgot your password?](#)

[login](#) [clear](#) [cancel](#)

Enter your User ID and password as established during the **Set-up Your Account** procedures. Click **Login**.

Gas-1239 Bulk Plant Exporter Refund



North Carolina
Department of Revenue

Home About Us What's New Electronic Services Tax Forms Search go

> [Electronic Services](#)

Welcome Help ?

Welcome Donna Alderman

Please select from one of the following:

- Go to Fuel Tracking Application:** Access the Fuel Tracking Application to File and/or Pay your taxes.
- Update Security Account Information:** Change your personal information, associate with another entity, disassociate with an entity, change password, disable account.
- Logout of the Fuel Tracking Security System**

The Welcome Screen is displayed. Click the **Go To** button to access the Fuel Tracking System (FTS).

Gas-1239 Bulk Plant Exporter Refund

North Carolina
Department of Revenue

Home About Us What's New Electronic Services Tax Forms Search go

> [Electronic Services](#)

Choose Entity Help ?

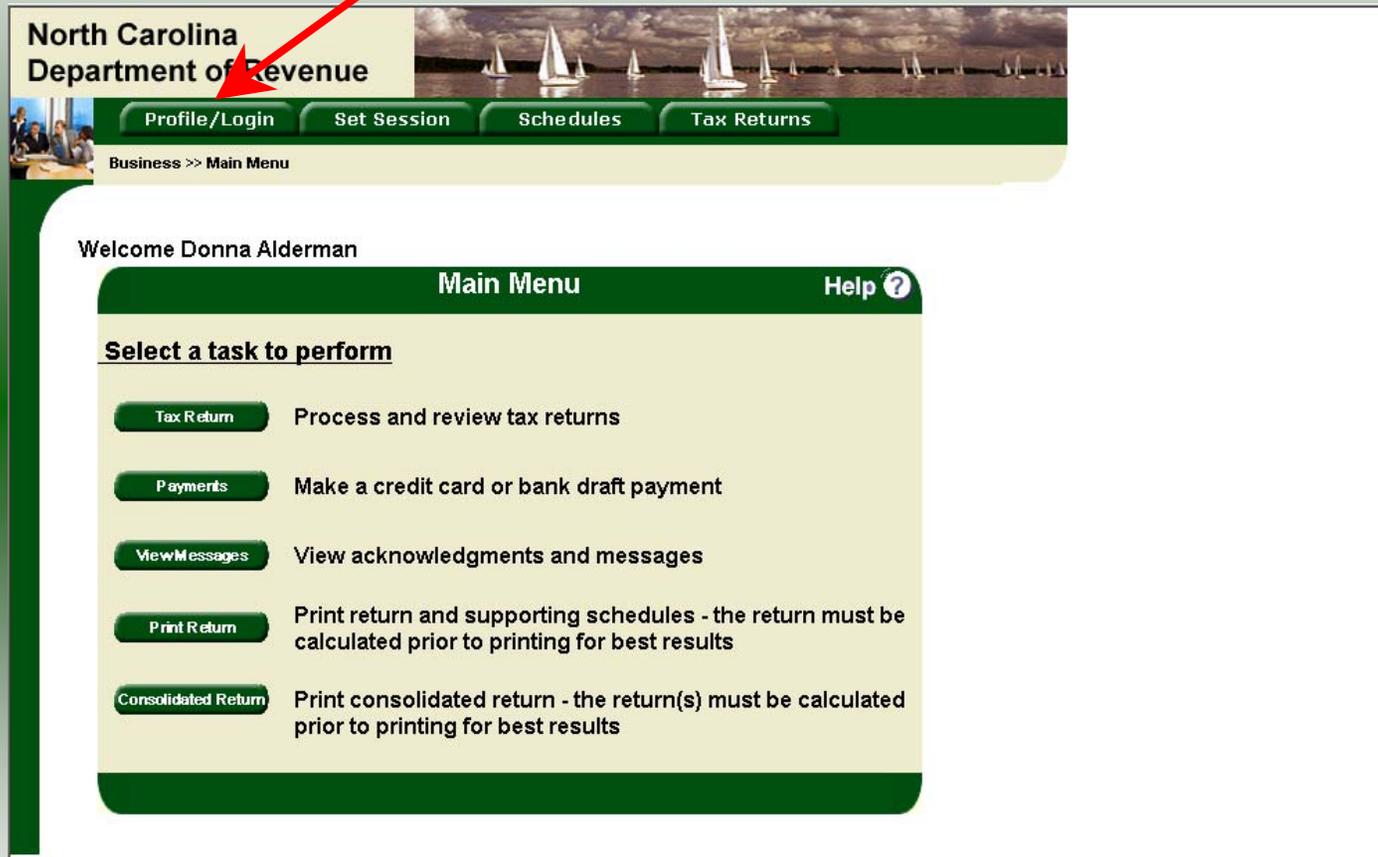
Please select an entity to work with in the Fuel Tracking Application:

FEIN: 987654321 - TRAINING 2

back next cancel

The **Choose Entity** screen will display. The user may only access entities which they have been given access, usually the access is for the displayed account only. Select the entity and click **Next**.

Gas-1239 Bulk Plant Exporter Refund

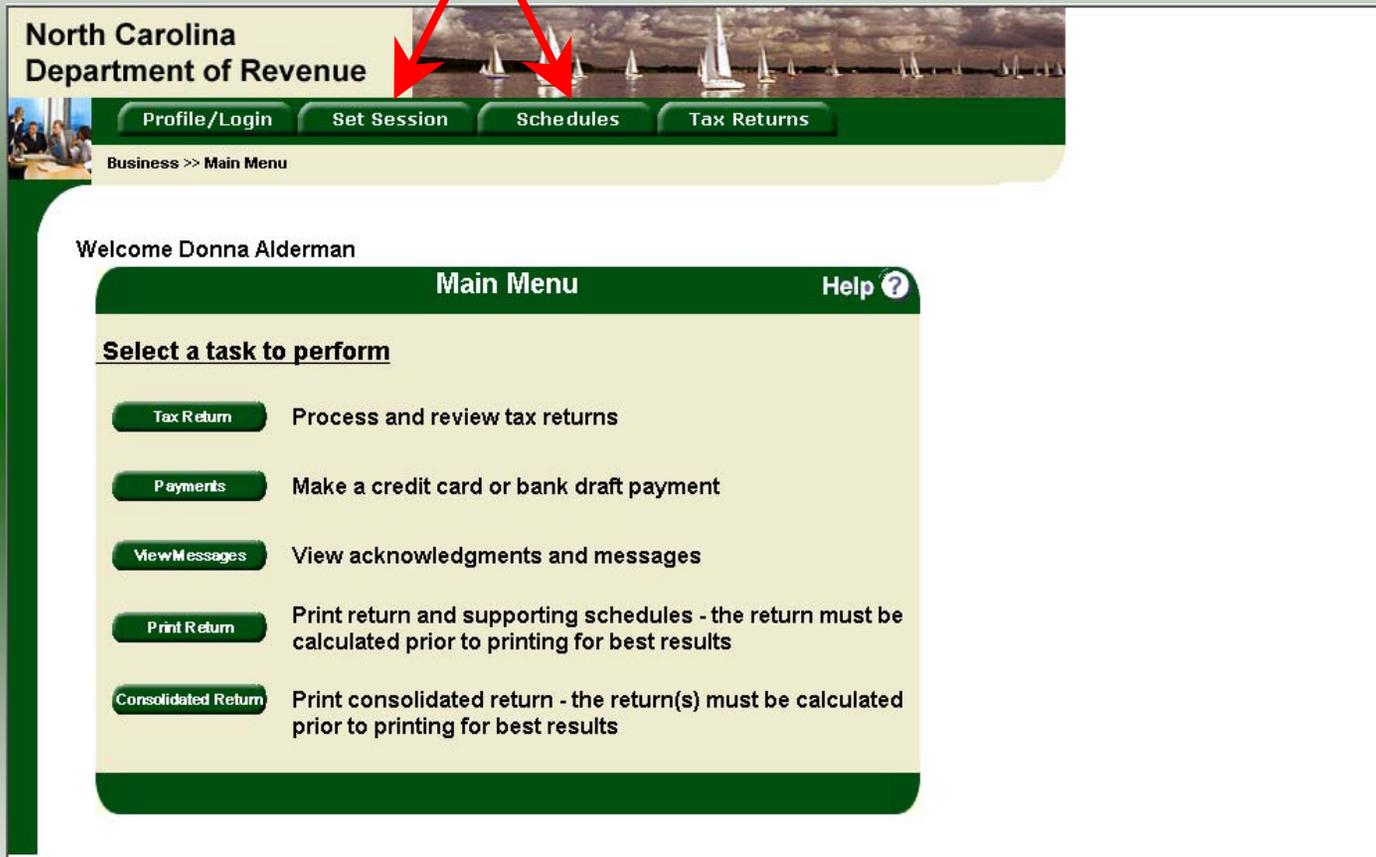


The screenshot shows the North Carolina Department of Revenue website interface. At the top left, the text "North Carolina Department of Revenue" is displayed. To the right is a banner image of sailboats on water. Below the banner is a navigation bar with four tabs: "Profile/Login", "Set Session", "Schedules", and "Tax Returns". A red arrow points to the "Profile/Login" tab. Below the navigation bar, the text "Business >> Main Menu" is visible. The main content area is titled "Main Menu" and includes a "Help ?" link. Under the heading "Select a task to perform", there are five task options, each with a button and a description:

- Tax Return**: Process and review tax returns
- Payments**: Make a credit card or bank draft payment
- View Messages**: View acknowledgments and messages
- Print Return**: Print return and supporting schedules - the return must be calculated prior to printing for best results
- Consolidated Return**: Print consolidated return - the return(s) must be calculated prior to printing for best results

The **Main Menu** screen is displayed. An explanation for the buttons on the left of the screen and the tabs at the top of the screen are given on the next pages. **Profile/Login** tab returns the user to the **Welcome** screen to exit the FTS.

Gas-1239 Bulk Plant Exporter Refund



North Carolina
Department of Revenue

Profile/Login Set Session Schedules Tax Returns

Business >> Main Menu

Welcome Donna Alderman

Main Menu Help ?

Select a task to perform

- Tax Return** Process and review tax returns
- Payments** Make a credit card or bank draft payment
- View Messages** View acknowledgments and messages
- Print Return** Print return and supporting schedules - the return must be calculated prior to printing for best results
- Consolidated Return** Print consolidated return - the return(s) must be calculated prior to printing for best results

Set Session tab allows the user to identify the account type and return period for viewing or filing returns. **Schedules** tab allows the user to enter schedule data information.

Gas-1239 Bulk Plant Exporter Refund

The screenshot displays the North Carolina Department of Revenue website interface. At the top left, the text reads "North Carolina Department of Revenue". To the right is a banner image of sailboats on water. Below the banner is a navigation bar with four tabs: "Profile/Login", "Set Session", "Schedules", and "Tax Returns". A red arrow points from the "Tax Returns" tab in the navigation bar to the "Tax Return" button in the main menu. Below the navigation bar, the text "Business >> Main Menu" is visible. The main content area is titled "Welcome Donna Alderman" and "Main Menu". A "Help ?" link is located in the top right corner of the main menu. Under the heading "Select a task to perform", there are five buttons with corresponding descriptions:

- Tax Return**: Process and review tax returns
- Payments**: Make a credit card or bank draft payment
- View Messages**: View acknowledgments and messages
- Print Return**: Print return and supporting schedules - the return must be calculated prior to printing for best results
- Consolidated Return**: Print consolidated return - the return(s) must be calculated prior to printing for best results

A red arrow points from the left side of the screen to the "Tax Return" button.

Tax Returns tab and button allows the user to process and view their tax returns.
Payments button allows the user to submit a payment without a return.

Gas-1239 Bulk Plant Exporter Refund

North Carolina
Department of Revenue

Profile/Login Set Session Schedules Tax Returns

Business >> Main Menu

Welcome Donna Alderman

Main Menu Help ?

Select a task to perform

- Tax Return** Process and review tax returns
- Payments** Make a credit card or bank draft payment
- View Messages** View acknowledgments and messages
- Print Return** Print return and supporting schedules - the return must be calculated prior to printing for best results
- Consolidated Return** Print consolidated return - the return(s) must be calculated prior to printing for best results

View Messages button allows the user to view return and payment confirmation screens. **Print Return** button allows the user to print any return submitted to the Division.

Gas-1239 Bulk Plant Exporter Refund

North Carolina
Department of Revenue

Profile/Login Set Session Schedules Tax Returns

Business >> Main Menu

Welcome Donna Alderman

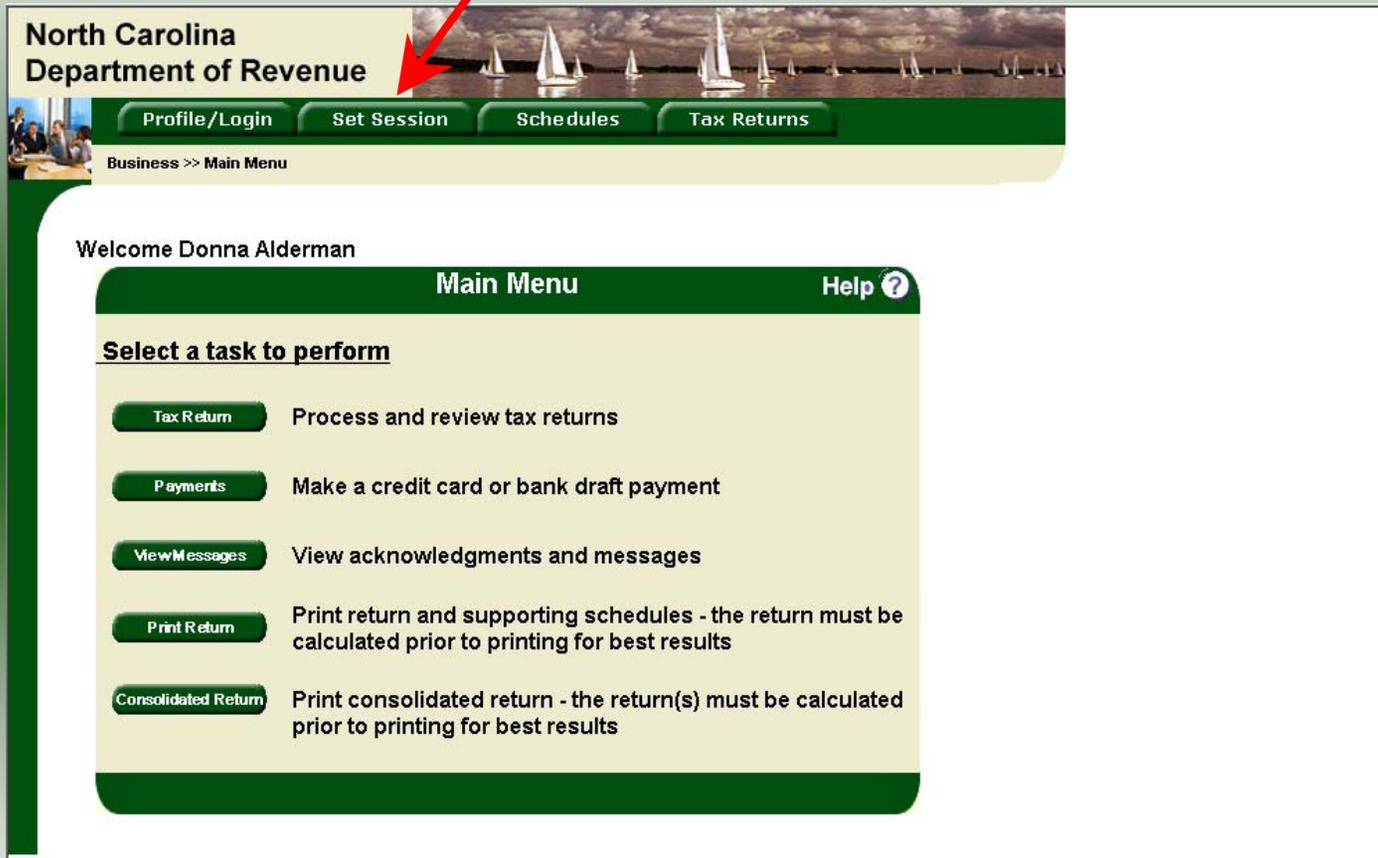
Main Menu Help ?

Select a task to perform

- Tax Return** Process and review tax returns
- Payments** Make a credit card or bank draft payment
- View Messages** View acknowledgments and messages
- Print Return** Print return and supporting schedules - the return must be calculated prior to printing for best results
- Consolidated Return** Print consolidated return - the return(s) must be calculated prior to printing for best results

Consolidated button allows the users to print one return displaying the original filed return and all amended returns that were processed for the filing period session.

Gas-1239 Bulk Plant Exporter Refund



North Carolina
Department of Revenue

Profile/Login Set Session Schedules Tax Returns

Business >> Main Menu

Welcome Donna Alderman

Main Menu Help ?

Select a task to perform

- Tax Return** Process and review tax returns
- Payments** Make a credit card or bank draft payment
- View Messages** View acknowledgments and messages
- Print Return** Print return and supporting schedules - the return must be calculated prior to printing for best results
- Consolidated Return** Print consolidated return - the return(s) must be calculated prior to printing for best results

You must set the tax return session before proceeding. Click on the **Set Session** tab across the top of the screen.

Gas-1239 Bulk Plant Exporter Refund

North Carolina
Department of Revenue

Profile/Login Set Session Schedules Tax Returns

Business >> Main Menu >> Select Session

Session Selection Help ?

Session Information

Company	TRAINING 2	FEIN:	987654321
Reporting State	North Carolina		
Account Type	<ul style="list-style-type: none">Fuel Alcohol and Biodiesel ProviderBackup TaxBulk Plant ExporterClaim for Refund: U S GovernmentClaim for Refund: State AgenciesClaim for Refund: School BoardsClaim for Refund: Charter SchoolsClaim for Refund: Credit CardsClaim for Refund: Community CollegesClaim for Refund: Counties and Municipal Corps.		

The Session Selection screen is displayed. Click on **Account Type**. There are three types of importers. This example will display the Tankwagon Importer account type. Scroll down the returns list until the **Bulk Plant Exporter** is highlighted. Left click.

Gas-1239 Bulk Plant Exporter Refund

North Carolina
Department of Revenue

Profile/Login Set Session Schedules Tax Returns

Business >> Main Menu >> Select Session >> Session Continued

Session Selection Help ?

Session Information

Company	TRAINING 2	FEIN:	987654321
Reporting State	North Carolina		
Account Type	Bulk Plant Exporter		
Reporting Period	<input type="text"/> / <input type="text"/>		
Account ID	98765432101		

The **Session Selection** screen is displayed. Click the drop down arrow for **Month** and **Year** for the Reporting Period.

Gas-1239 Bulk Plant Exporter Refund

North Carolina
Department of Revenue

Profile/Login Set Session Schedules Tax Returns

Business >> Main Menu >> Select Session >> Session Continued >> Session List >> Session Continued

Session Selection Help ?

Session Information

Company	TRAINING 2	FEIN:	987654321
Reporting State	North Carolina		
Account Type	Bulk Plant Exporter		
Reporting Period	1 / 2007		
Account ID	98765432101		

Verify the return period and click **New Session** to start entering the refund return information.

Gas-1239 Bulk Plant Exporter Refund

Department of Revenue

Profile/Login Set Session Schedules Tax Returns

Business >> Main Menu >> Select Session >> Session Continued >> Session List >> Session Continued >> Session Finalize

Session Selection Help ?

Session Information

Company	TRAINING 2	FEIN:	987654321
Reporting State	North Carolina		
Reporting Period	1 / 2007		
Account Type	Bulk Plant Exporter		
Account ID	98765432101		
Return Type	Original	Sequence	0
Status	Open		

Confirm

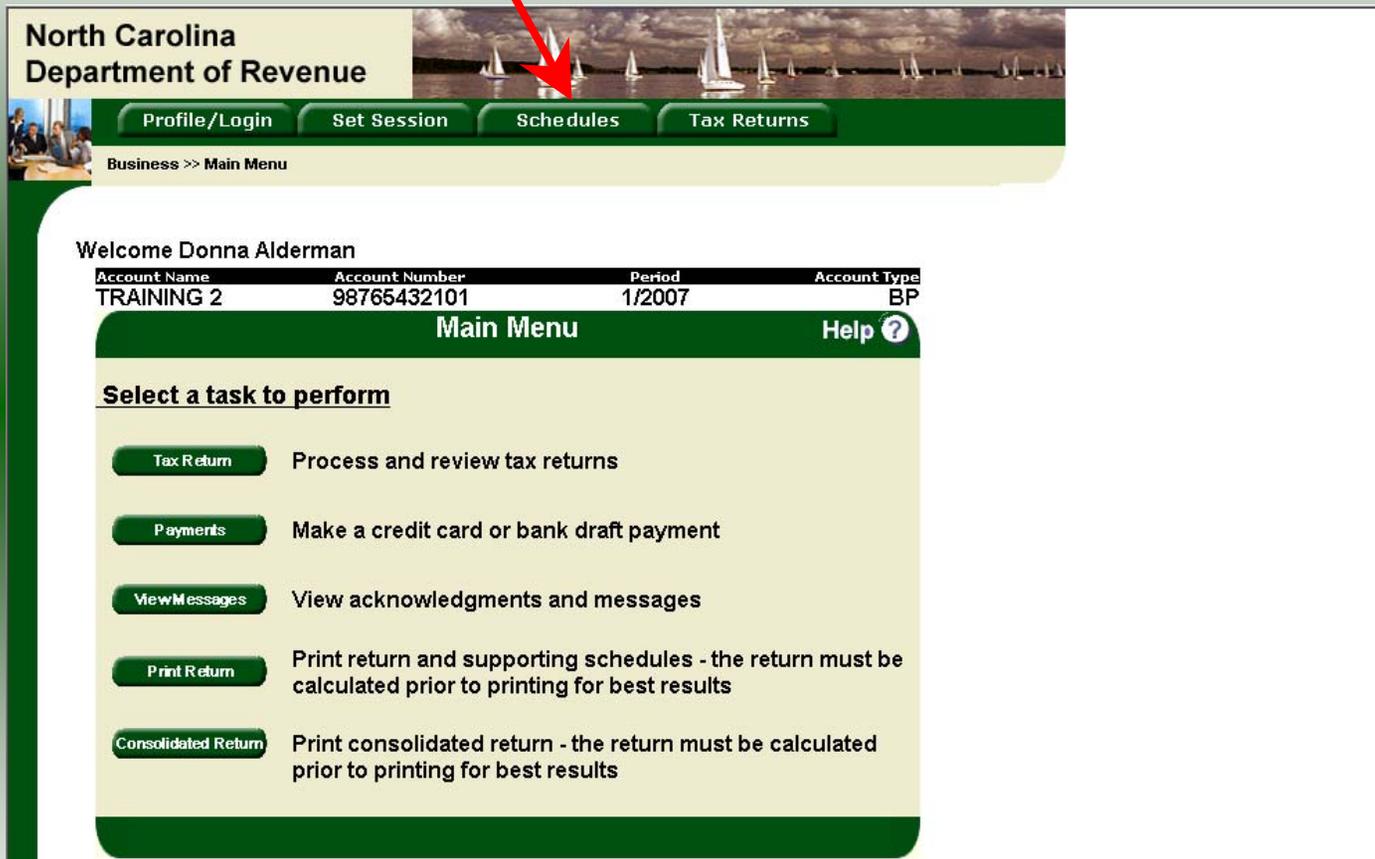
Confirm

Select session

Back Exit Cancel

The **Session Information** screen is displayed. Review the Reporting Period and Account Type to ensure that the correct session was set. Click **Confirm**.

Gas-1239 Bulk Plant Exporter Refund



North Carolina
Department of Revenue

Profile/Login Set Session Schedules Tax Returns

Business >> Main Menu

Welcome Donna Alderman

Account Name	Account Number	Period	Account Type
TRAINING 2	98765432101	1/2007	BP

Main Menu Help ?

Select a task to perform

- Tax Return** Process and review tax returns
- Payments** Make a credit card or bank draft payment
- View Messages** View acknowledgments and messages
- Print Return** Print return and supporting schedules - the return must be calculated prior to printing for best results
- Consolidated Return** Print consolidated return - the return must be calculated prior to printing for best results

The **Main Menu** screen is displayed. Your Account Name, Account Number, Reporting Period, and Account Type are displayed above the Main Menu bar. Click on **Schedules** tab at the top of the screen.

Gas-1239 Bulk Plant Exporter Refund

North Carolina
Department of Revenue

Profile/Login Set Session Schedules Tax Returns

Business >> Main Menu >> Schedule Transactions

Account Name	Account Number	Period	Account Type
TRAINING 2	98765432101	1/2007	BP

Schedule Transaction List

Help ?

Select	Sched Code	Product Code	Origin	Destination	Document Date	Document #	Billed Gallons
No schedule entries found							

No Activity Return **New**

Select a schedule

Back Print Exit Cancel

The **Schedules Transaction List** screen is displayed. To file a “No Activity Return” click the **No Activity Return** button. To enter schedule data click **New**.

Gas-1239 Bulk Plant Exporter Refund

North Carolina
Department of Revenue

Profile/Login Set Session Schedules Tax Returns

Business >> Main Menu >> Schedule Transactions >> Select Schedule

Account Name	Account Number	Period	Account Type
TRAINING 2	98765432101	1/2007	BP

Schedule Selection Help

Select Schedule

Schedule

Select Schedule from List

Back Exit Cancel

The **Schedules Selection** screen is displayed. Click the down arrow and select the applicable schedule.

Gas-1239 Bulk Plant Exporter Refund

North Carolina Department of Revenue

Profile/Login Set Session Schedules Tax Returns

Business >> Main Menu >> Schedule Transactions >> Select Schedule >> Schedule Maintenance

Account Name	Account Number	Period	Account Type
TRAINING 2	98765432101	1/2007	BP

Enter Schedule Information Help ?

Schedule: 7F-Bulk Plant Exporter schedule of tax-paid exports

*Product Type: 065-Gasoline

*Carrier Name: AAAA Transportation

*Carrier Account Number: 561234567

*Mode: Truck

*Destination City: Richmond

*Destination State: VIRGINIA

*Purchaser: BBBB Distributor

*Purchaser Account Number: 541234567

*Date Shipped: 01/01/2007 mm/dd/ccyy

*Document Number: 8574659

*Billed Gallons: 4500

* Required Fields

Enter information as requested on this screen. Please note: All information is required with two exceptions. Also pay close attention to the date format. You must enter the date as follows: mm/dd/ccyy.

Gas-1239 Bulk Plant Exporter Refund

North Carolina
Department of Revenue

Profile/Login Set Session Schedules Tax Returns

Business >> Main Menu >> Schedule Transactions >> Select Schedule >> Schedule Maintenance

Account Name	Account Number	Period	Account Type
TRAINING 2	98765432101	1/2007	BP

Enter Schedule Information [Help ?](#)

Schedule 7F-Bulk Plant Exporter schedule of tax-paid exports

*Product Type 065-Gasoline

*Carrier Name AAAA Transportation

*Carrier Account Number 561234567

*Mode Truck

*Destination City Richmond

*Destination State VIRGINIA

*Purchaser BBBB Distributor

*Purchaser Account Number 541234567

*Date Shipped 01/31/2007 mm/dd/yyyy

*Document Number 8574659

*Billed Gallons 4500

* Required Fields

Add Next **Add New Schedule** **Tax Return**

Add a schedule

If more entries need to be added for the schedule click **Add Next**. Once all schedule data has been entered click **Tax Return**.

Gas-1239 Bulk Plant Exporter Refund

IMFD

Legal Name (First 36 Characters) (USE CAPITAL LETTERS FOR YOUR NAME AND ADDRESS)

TRAINING 2

Trade Name
TRAINING 2

Street Address _____ County _____

Mailing Address _____

City _____ State _____ Zip Code (First 5 digits) _____

Name of Contact Person
Preparer's Name

Phone Number
(919)733-3409

Fax Number
(919)733-8654

Fill in applicable circles:
 Address has changed since prior return
 Amended return
 Final return for closed business

For Office Use Only:

FEIN or SSN (No dashes)
987654321 - 70

Return for Month of
1 - 2007
(Month) (Year)

Computation of Tax	Gasoline	Undyed Diesel	Dyed Diesel	Undyed Kerosene	Dyed Kerosene	Jet Fuel	AvGas	Total
1. Tax-paid gallons of motor fuel exported from bulk plant (Gas-1239CS, Schedule 7F, Column 12) ▶ 1.	4,500	0	0	0	0	0	0	4,500
2. Motor fuels road tax refund due (Multiply Line 1 by road tax rate) ▶ 2.	1,345.50	0.00		0.00				1,345.50
3. Motor fuels inspection tax refund due (Multiply Line 1 by 0.0025) ▶ 3.	11.25	0.00	0.00	0.00	0.00	0.00	0.00	11.25
4. Tare allowance received (If a Licensed Distributor, add Lines 2 and 3 and then multiply that total by 0.0100. If not a Licensed Distributor, enter zero) ▶ 4.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5. Total Refund Due (Add Lines 2 and 3 then subtract Line 4) ▶ 5.	1,356.75	0.00	0.00	0.00	0.00	0.00	0.00	1,356.75

Signature: _____ Title: **Preparer's Title** Date: **2/15/2007**

I certify that: To the best of my knowledge, this return is accurate and complete.
Tax has been or will be timely paid to the destination state of the motor fuel exported during the month.

Returns are due by the 25th of each month.

MAIL TO:
North Carolina Department of Revenue
Motor Fuels Tax Division
Post Office Box 25000
Raleigh, North Carolina 27640-0950

QUESTIONS:
Contact the Motor Fuels Tax Division at:
Telephone Number (919) 733-3409
Toll Free Number (877) 308-9092
Fax Number (919) 733-8654

Enter the **Contact Name** located under the address information and then moving to the check boxes in the upper right-hand corner of the return. Next enter the **Title** and **Date**. Click **Calculate**.

Gas-1239 Bulk Plant Exporter Refund

Legal Name (Print 36 Characters) (USE CAPITAL LETTERS FOR YOUR NAME AND ADDRESS)

TRAINING 2

Trade Name
TRAINING 2

Street Address _____ County _____

Mailing Address _____

City _____ State _____ Zip Code (First 5 digits) _____

Name of Contact Person _____ Phone Number **(919)733-3409** Fax Number **(919)733-8654**

Fill in applicable circles:
 Address has changed since prior return
 Amended return
 Final return for closed business

FEIN or SSN (No dashes)
987654321 - 70

Return for Month of
1 - 2007
(Month) (Year)

For Office Use Only:

Computation of Tax		Gasoline	Undyed Diesel	Dyed Diesel	Undyed Kerosene	Dyed Kerosene	Jet Fuel	AvGas	Total
1. Tax-paid gallons of motor fuel exported from bulk plant (Gas-1239ES, Schedule 7F, Column 12)	▶ 1.	4,500	0	0	0	0	0	0	4,500
2. Motor fuels road tax refund due (Multiply Line 1 by road tax rate)	2.	1,345.50	0.00		0.00				1,345.50
3. Motor fuels inspection tax refund due (Multiply Line 1 by 0.0025)	3.	11.25	0.00	0.00	0.00	0.00	0.00	0.00	11.25
4. Tare allowance received (If a Licensed Distributor, add Lines 2 and 3 and then multiply that total by 0.0100. If not a Licensed Distributor, enter zero.)	▶ 4.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5. Total Refund Due (Add Lines 2 and 3 then subtract Line 4)	5.	1,356.75	0.00	0.00	0.00	0.00	0.00	0.00	1,356.75

Signature: _____ Title: **PREPARER'S TITLE** Date: **02/15/2007**

I certify that: To the best of my knowledge, this return is accurate and complete.
Tax has been or will be timely paid to the destination state of the motor fuel exported during the month.

Returns are due by the 25th of each month.

MAIL TO:
North Carolina Department of Revenue
Motor Fuels Tax Division
Post Office Box 25000
Raleigh, North Carolina 27640-0950

QUESTIONS:
Contact the Motor Fuels Tax Division at:
Telephone Number (919) 733-3409
Toll Free Number (877) 308-9092
Fax Number (919) 733-8654

Submit **Calculate**

The calculated refund return will display for review. Verify refund figures and then click **Submit**. Please note: If you are a licensed distributor your refund will be reduced by the tare received from your supplier. (See Line 4).

Gas-1239 Bulk Plant Exporter Refund

The screenshot displays the North Carolina Department of Revenue website interface. At the top, the header includes the department name and a navigation menu with buttons for 'Profile/Login', 'Set Session', 'Schedules', and 'Tax Returns'. Below the header, a breadcrumb trail reads: 'Business >> Main Menu >> Schedule Transactions >> Select Schedule >> Schedule Maintenance >> Tax Return >> Payment Menu >> View Messages'. The main content area features a 'View Messages' window with a 'Help ?' icon. Inside this window, a table lists the following information:

Company Name	TRAINING 2
Account ID	98765432101
Return Confirmation Number	4707607000001
Return Received	03/17/2007 12:17 EDT
Filing Period	01/2007 - Original
Account Type	Bulk Plant Exporter

Below the table, a message states 'Please print for your records'. At the bottom of the window, there are three buttons: 'Print', 'Exit', and 'Cancel'. A red arrow points to the 'Print' button.

The **Return Confirmation Message** will display. Click the **Print** button to print this message for your records. Click **Cancel** to return to the Main Menu to process another return. Click **Exit** to leave the Electronic Filing System.

Gas-1239 Bulk Plant Exporter Refund

The screenshot displays the North Carolina Department of Revenue website interface. At the top left, the text reads "North Carolina Department of Revenue". To the right is a banner image of sailboats on a lake. Below the banner are four green buttons: "Profile/Login", "Set Session", "Schedules", and "Tax Returns". A small inset image shows a group of people in a meeting. Below these buttons, the text "Business >> Main Menu" is visible.

Below the navigation bar, the user is greeted with "Welcome Donna Alderman". A table displays account information:

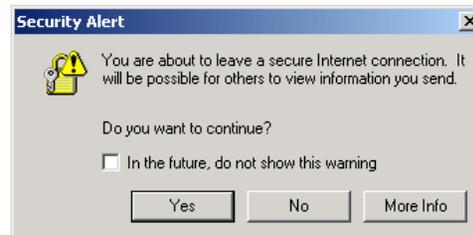
Account Name	Account Number	Period	Account Type
TRAINING 2	98765432101	1/2007	BP

Below the table is a "Main Menu" section with a "Help ?" link. The section is titled "Select a task to perform" and lists five tasks, each with a corresponding button:

- Tax Return**: Process and review tax returns
- Payments**: Make a credit card or bank draft payment
- View Messages**: View acknowledgments and messages
- Print Return**: Print return and supporting schedules - the return must be calculated prior to printing for best results
- Consolidated Return**: Print consolidated return - the return must be calculated prior to printing for best results

If **Cancel** is selected the Main Menu screen is displayed. A new session must be set to continue processing returns.

Gas-1239 Bulk Plant Exporter Refund



Click **Exit** to exit the Fuel Tracking System. A dialog box will display asking if you want to leave the secure internet connection. Click **YES**.

Gas-1239 Bulk Plant Exporter Refund



The Department of Revenue website Main screen is displayed. You have successfully filed your **Gas-1239 Bulk Plant Exporter Refund**.

Gas-1239 Bulk Plant Exporter Refund

Department of Revenue

Profile/Login Set Session Schedules Tax Returns

Business >> Main Menu >> Select Session >> Session Continued

Session Selection Help ?

Session Information

Company	TRAINING 2	FEIN:	987654321
Reporting State	North Carolina		
Account Type	Bulk Plant Exporter		
Reporting Period	1	/	2007
Account ID	98765432101		

In the previous screens, instructions were provided to set a new session and complete a return. The Session Selection Screen allows access to view open or filed sessions as well as create an amended session. The options available are listed below.

1. **View an Existing Session**
2. **View a List of All Sessions**
3. **Create an Amended Session**

The following screens provide instructions for each of these functions.

Gas-1239 Bulk Plant Exporter Refund

North Carolina
Department of Revenue

Profile/Login Set Session Schedules Tax Returns

Business >> Main Menu >> Select Session >> Session Continued

Session Selection Help ?

Session Information

Company	TRAINING 2	FEIN:	987654321
Reporting State	North Carolina		
Account Type	Bulk Plant Exporter		
Reporting Period	1 / 2007		
Account ID	98765432101		

Existing Session Session List NewSession Amendment

Existing Session

Back Exit Cancel

To view an existing session, at the **Session Selection** screen click the drop down arrow for **Month** and **Year** for the Reporting Period. Click **Existing Session**.

Gas-1239 Bulk Plant Exporter Refund

North Carolina
Department of Revenue

Profile/Login Set Session Schedules Tax Returns

Business >> Main Menu >> Select Session >> Session Continued >> Session Finalize

Session Selection Help ?

Session Information

Company	TRAINING 2	FEIN:	987654321
Reporting State	North Carolina		
Reporting Period	1 / 2007		
Account Type	Bulk Plant Exporter		
Account ID	98765432101		
Return Type	Original	Sequence	0
Status	Filed		

Select session

The **Session Selection Information** screen is displayed. Please note the **Status**. If this is Filed you may only view the information. If the status is Open you may modify the information. Click **Confirm**.

Gas-1239 Bulk Plant Exporter Refund

The screenshot shows the North Carolina Department of Revenue website interface. At the top left, it says "North Carolina Department of Revenue". To the right is a banner image of sailboats on a lake. Below the banner are four green buttons: "Profile/Login", "Set Session", "Schedules", and "Tax Returns". A breadcrumb trail reads "Business >> Main Menu".

Below the navigation bar, a welcome message reads "Welcome Donna Alderman". A table displays account information:

Account Name	Account Number	Period	Account Type
TRAINING 2	98765432101	1/2007	BP

Below the table is the "Main Menu" section, which includes a "Help ?" link. The menu is titled "Select a task to perform" and lists five options, each with a red arrow icon:

- Tax Return**: Process and review tax returns
- Payments**: Make a credit card or bank draft payment
- View Messages**: View acknowledgments and messages
- Print Return**: Print return and supporting schedules - the return must be calculated prior to printing for best results
- Consolidated Return**: Print consolidated return - the return must be calculated prior to printing for best results

The **Main Menu** screen is displayed. You may view your return by clicking **Tax Return**, make a payment by clicking **Payment**, view messages by clicking **View Messages**, print the return by clicking **Print Return**, or view a consolidated return by clicking **Consolidated**

Gas-1239 Bulk Plant Exporter Refund

North Carolina
Department of Revenue

Profile/Login Set Session Schedules Tax Returns

Business >> Main Menu >> Select Session >> Session Continued

Session Selection Help ?

Session Information

Company	TRAINING 2	FEIN:	987654321
Reporting State	North Carolina		
Account Type	Bulk Plant Exporter		
Reporting Period	<input type="text"/> / <input type="text"/>		
Account ID	98765432101		

From the **Set Session** screen, to view a list of all returns click **Session List**. No reporting period is required.

Gas-1239 Bulk Plant Exporter Refund

North Carolina
Department of Revenue

Profile/Login Set Session Schedules Tax Returns

Business >> Main Menu >> Select Session >> Session Continued >> Session List

Account Name	Account Number	Period	Account Type
TRAINING 2	98765432101	N/A	BP

Session Selection List Help ?

Select a Session

Select	Month	Year	Original / Amendment	Status
<input checked="" type="radio"/>	1	2007	Original	0 Filed
<input type="radio"/>	12	2006	Amendment	1 Filed
<input type="radio"/>	12	2006	Original	0 Filed
<input type="radio"/>	8	2006	Original	0 Filed
<input type="radio"/>	7	2006	Original	0 Open

* Government session: view only

Select

Select

Select session

Back Print Exit Cancel

Click the radio button next to the return that you want to view. Click **Select**. Please note that the returns highlighted in grey were processed by the Motor Fuels Tax Division. The return not highlighted was submitted online by the taxpayer.

Gas-1239 Bulk Plant Exporter Refund

North Carolina
Department of Revenue

Profile/Login Set Session Schedules Tax Returns

Business >> Main Menu >> Select Session >> Session Continued >> Session List >> Session Finalize

Session Selection Help ?

Session Information

Company	TRAINING 2	FEIN:	987654321
Reporting State	North Carolina		
Reporting Period	1 / 2007		
Account Type	Bulk Plant Exporter		
Account ID	98765432101		
Return Type	Original	Sequence	0
Status	Filed		

Confirm

Confirm

Select session

Back Exit Cancel

The **Session Information** screen is displayed. Review the Reporting Period and Account Type to ensure that the correct session was set. Click **Confirm** to view the return.

Gas-1239 Bulk Plant Exporter Refund

North Carolina
Department of Revenue

Profile/Login Set Session Schedules Tax Returns

Business >> Main Menu >> Select Session >> Session Continued

Session Selection Help ?

Session Information

Company	TRAINING 2	FEIN:	987654321
Reporting State	North Carolina		
Account Type	Bulk Plant Exporter		
Reporting Period	1 / 2007		
Account ID	98765432101		

Existing Session Session List NewSession **Amendment**

Create Amendment

Back Exit Cancel

Amend a previously filed return: At the **Session Selection** screen click the drop down arrow for **Month** and **Year** for the Reporting Period. Click **Amendment**.

Gas-1239 Bulk Plant Exporter Refund

North Carolina
Department of Revenue

Profile/Login Set Session Schedules Tax Returns

Business >> Main Menu >> Select Session >> Session Continued >> Session Finalize

Session Selection Help ?

Session Information

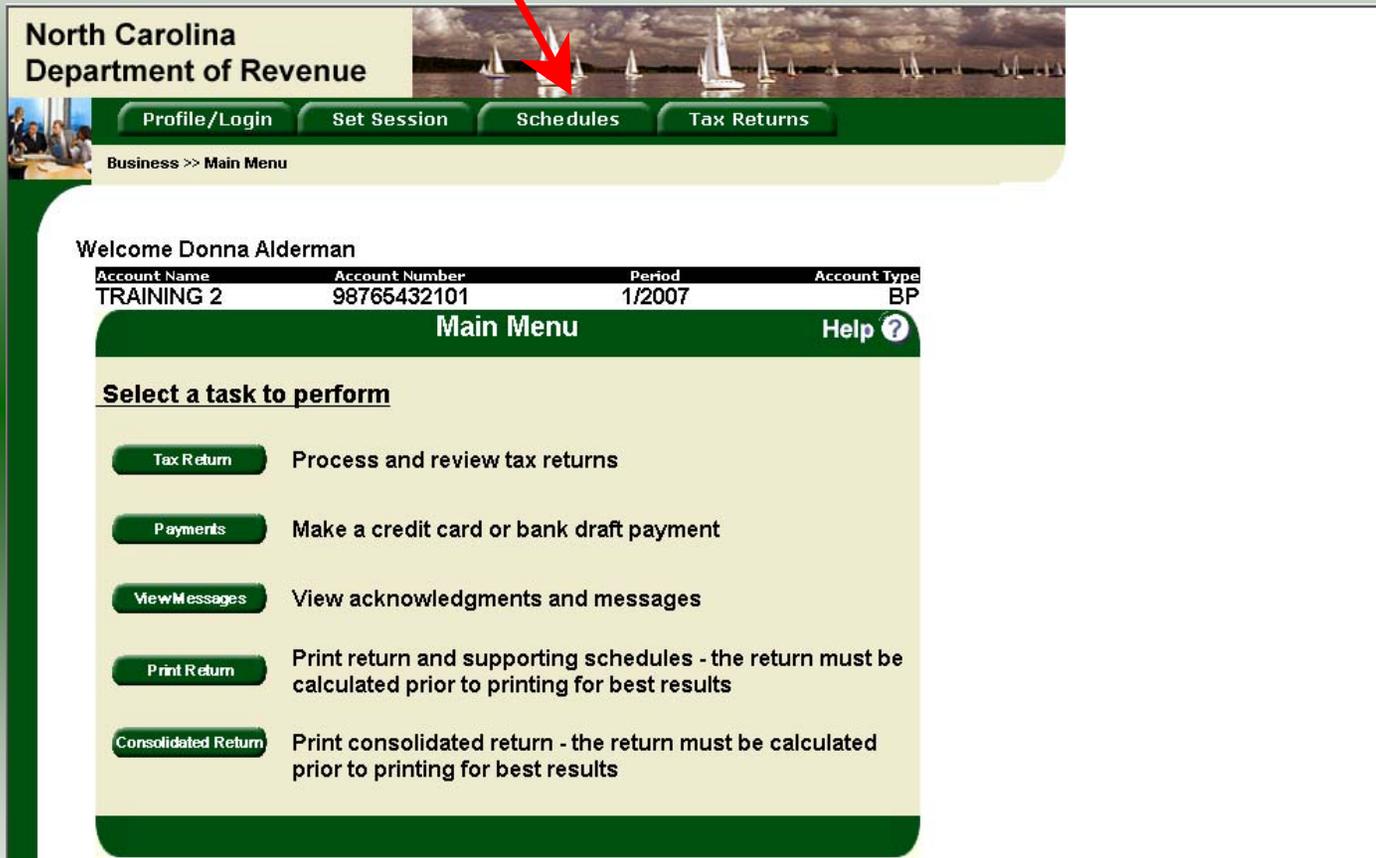
Company	TRAINING 2	FEIN:	987654321
Reporting State	North Carolina		
Reporting Period	11 / 2006		
Account Type	Importer - Tankwagon		
Account ID	98765432101		
Return Type	Amendment	Sequence	1
Status	Open		

Confirm

Select session

The **Session Information** screen is displayed. Review the Reporting Period and Account Type to ensure that the correct session was set. **Note: The sequence is 1 indicating an amended return.** Click **Confirm** to amend the return.

Gas-1239 Bulk Plant Exporter Refund



North Carolina
Department of Revenue

Profile/Login Set Session **Schedules** Tax Returns

Business >> Main Menu

Welcome Donna Alderman

Account Name	Account Number	Period	Account Type
TRAINING 2	98765432101	1/2007	BP

Main Menu Help ?

Select a task to perform

- Tax Return** Process and review tax returns
- Payments** Make a credit card or bank draft payment
- View Messages** View acknowledgments and messages
- Print Return** Print return and supporting schedules - the return must be calculated prior to printing for best results
- Consolidated Return** Print consolidated return - the return must be calculated prior to printing for best results

The **Main Menu** screen is displayed. Amend your return by clicking **Schedules**.

Gas-1239 Bulk Plant Exporter Refund

North Carolina
Department of Revenue

Profile/Login Set Session Schedules Tax Returns

Business >> Main Menu >> Schedule Transactions

Account Name	Account Number	Period	Account Type
TRAINING 2	98765432101	1/2007	BP

Schedule Transaction List

Help ?

Select	Sched Code	Product Code	Origin	Destination	Document Date	Document #	Billed Gallons
No schedule entries found							

No Activity Return New

Select a schedule

Back Print Exit Cancel

The **Schedule Transaction List** screen is displayed. To enter schedule data click **New**.

Gas-1239 Bulk Plant Exporter Refund

North Carolina
Department of Revenue

Profile/Login Set Session Schedules Tax Returns

Business >> Main Menu >> Schedule Transactions >> Select Schedule

Account Name	Account Number	Period	Account Type
TRAINING 2	98765432101	1/2007	BP

Schedule Selection Help

Select Schedule

Schedule

7F-Bulk Plant Exporter schedule of tax-paid exports

Select Schedule from List

Back Exit Cancel

The **Schedules Selection** screen is displayed. Click the down arrow and select the applicable schedule.

Gas-1239 Bulk Plant Exporter Refund

North Carolina Department of Revenue

Profile/Login Set Session Schedules Tax Returns

Business >> Main Menu >> Schedule Transactions >> Select Schedule >> Schedule Maintenance >> Schedule Transactions >> Select Schedule >> Schedule Maintenance

Account Name	Account Number	Period	Account Type
TRAINING 2	98765432101	1/2007	BP

Enter Schedule Information [Help ?](#)

Schedule 7F-Bulk Plant Exporter schedule of tax-paid exports

*Product Type 160-Diesel Fuel - undyed

*Carrier Name AAAA Transportation

*Carrier Account Number 561234567

*Mode Truck

*Destination City Roanoke

*Destination State VIRGINIA

*Purchaser BBBB Distributor

*Purchaser Account Number 541234567

*Date Shipped 01/31/2007 mm/dd/yyyy

*Document Number 845687

*Billed Gallons 8000

* Required Fields

[Add Next](#) [Add New Schedule](#) [Tax Return](#)

Add a schedule

Enter additional schedule data information as requested on this screen. This data should be in addition to what was submitted on the original return. Please note: To remove an entry that was included on the original return, re-enter the data that needs to be deleted and place a minus (-) in front of the gallons.

Gas-1239 Bulk Plant Exporter Refund

Department of Revenue

Profile/Login Set Session Schedules Tax Returns

Business >> Main Menu >> Schedule Transactions >> Select Schedule >> Schedule Maintenance >> Schedule Transactions >> Select Schedule >> Schedule Maintenance

Account Name	Account Number	Period	Account Type
TRAINING 2	98765432101	1/2007	BP

Enter Schedule Information [Help ?](#)

Schedule 7F-Bulk Plant Exporter schedule of tax-paid exports

*Product Type 160-Diesel Fuel - undyed

*Carrier Name AAAA Transportation

*Carrier Account Number 561234567

*Mode Truck

*Destination City Roanoke

*Destination State VIRGINIA

*Purchaser BBBB Distributor

*Purchaser Account Number 541234567

*Date Shipped 01/31/2007 mm/dd/yyyy

*Document Number 845687

*Billed Gallons 8000

* Required Fields

Add Next **Add New Schedule** **Tax Return**

Add a schedule

If more entries need to be added for the schedule click **Add Next**. Once all information is added for all schedules click **Tax Return**.

Gas-1239 Bulk Plant Exporter Refund

Legal Name (Print 36 Characters) (USE CAPITAL LETTERS FOR YOUR NAME AND ADDRESS)

TRAINING 2

Trade Name
TRAINING 2

Street Address _____ County _____

Mailing Address _____

City _____ State _____ Zip Code (First 5 digits) _____

Name of Contact Person
Preparer's Name Phone Number (919)733-3409 Fax Number (919)733-8654

Fill in applicable circles:
 Address has changed since prior return
 Amended return
 Final return for closed business

For Office Use Only:

FEIN or SSN (No dashes)
987654321 - 70

Return for Month of
1 - 2007
(Month) (Year)

Computation of Tax		Gasoline	Undyed Diesel	Dyed Diesel	Undyed Kerosene	Dyed Kerosene	Jet Fuel	AvGas	Total
1. Tax-paid gallons of motor fuel exported from bulk plant (Gas-1239CS, Schedule 7F, Column 12)	▶ 1.	4,500	8,000	0	0	0	0	0	12,500
2. Motor fuels road tax refund due (Multiply Line 1 by road tax rate)	2.	1,345.50	2,392.00		0.00				3,737.50
3. Motor fuels inspection tax refund due (Multiply Line 1 by 0.0025)	3.	11.25	20.00	0.00	0.00	0.00	0.00	0.00	31.25
4. Tare allowance received (If a Licensed Distributor, add Lines 2 and 3 and then multiply that total by 0.0100. If not a Licensed Distributor, enter zero.)	▶ 4.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5. Total Refund Due (Add Lines 2 and 3 then subtract Line 4)	5.	1,356.75	2,412.00	0.00	0.00	0.00	0.00	0.00	3,768.75

Signature: _____ Title: **Preparer's Title** Date: **02/15/2007**

I certify that: To the best of my knowledge, this return is accurate and complete. Tax has been or will be timely paid to the destination state of the motor fuel exported during the month.

Returns are due by the 25th of each month.

MAIL TO:
North Carolina Department of Revenue
Motor Fuels Tax Division
Post Office Box 25000
Raleigh, North Carolina 27640-0950

QUESTIONS:
Contact the Motor Fuels Tax Division at:
Telephone Number (919) 733-3409
Toll Free Number (877) 308-9092
Fax Number (919) 733-8654

[Submit](#) [Calculate](#) [View Delta](#)

Please set print orientation to LANDSCAPE

The calculated amended refund return will display for review. Once this is complete the return should display the original data and any corrections. Enter the **Contact Person** and **Title**. To view only the changes made on the amended return click **View Delta**.

Gas-1239 Bulk Plant Exporter Refund

Legal Name (First 36 Characters) (USE CAPITAL LETTERS FOR YOUR NAME AND ADDRESS)

TRAINING 2

Trade Name
TRAINING 2

Street Address _____ County _____

Mailing Address _____

City _____ State _____ Zip Code (First 5 digits) _____

Name of Contact Person _____ Phone Number **(919)733-3409** Fax Number **(919)733-8654**

PREPARER'S NAME _____

Fill in applicable circles:
 Address has changed since prior return
 Amended return
 Final return for closed business

For Office Use Only:

FEIN or SSN (No dashes)
987654321 - 70

Return for Month of
1 - **2007**
(Month) (Year)

Computation of Tax		Gasoline	Undyed Diesel	Dyed Diesel	Undyed Kerosene	Dyed Kerosene	Jet Fuel	AvGas	Total
1.	Tax-paid gallons of motor fuel exported from bulk plant (Gas-1239ES, Schedule 7F, Column 12)	0	8,000	0	0	0	0	0	8,000
2.	Motor fuels road tax refund due (Multiply Line 1 by road tax rate)	0.00	2,392.00		0.00				2,392.00
3.	Motor fuels inspection tax refund due (Multiply Line 1 by 0.0025)	0.00	20.00	0.00	0.00	0.00	0.00	0.00	20.00
4.	Tare allowance received (If a Licensed Distributor, add Lines 2 and 3 and then multiply that total by 0.0100. If not a Licensed Distributor, enter zero)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5.	Total Refund Due (Add Lines 2 and 3 then subtract Line 4)	0.00	2,412.00	0.00	0.00	0.00	0.00	0.00	2,412.00

Signature: _____ Title: **PREPARER'S TITLE** Date: **02/15/2007**

I certify that: To the best of my knowledge, this return is accurate and complete. Tax has been or will be timely paid to the destination state of the motor fuel exported during the month.

Returns are due by the 21st of each month.

MAIL TO:
North Carolina Department of Revenue
Motor Fuels Tax Division
Post Office Box 25000
Raleigh, North Carolina 27640-0950

QUESTIONS:
Contact the Motor Fuels Tax Division at:
Telephone Number (919) 733-3409
Toll Free Number (877) 308-9092
Fax Number (919) 733-8654

Submit **Calculate** **View Consolidated**

Please set print orientation to LANDSCAPE

After verifying the gallons click **Submit**.

Gas-1239 Bulk Plant Exporter Refund

North Carolina
Department of Revenue

Profile/Login Set Session Schedules Tax Returns

Business >> Main Menu >> Schedule Transactions >> Select Schedule >> Schedule Maintenance >> Schedule Transactions >> Select Schedule >> Schedule Maintenance >> Tax Return >> Payment Menu >> View Messages

View Messages Help ?

Company Name	TRAINING 2
Account ID	98765432101
Return Confirmation Number	4707607000002
Return Received	02/17/2007 10:00 EDT
Filing Period	01/2007 - Amendment 1
Account Type	Bulk Plant Exporter

Please print for your records

Print Exit Cancel

The **View Messages** screen is displayed. **Note:** The **Filing Period** reflects **Amendment 1**.

Gas-1239 Bulk Plant Exporter Refund

North Carolina
Department of Revenue

Profile/Login Set Session Schedules Tax Returns

Business >> Main Menu >> Schedule Transactions >> Select Schedule >> Schedule Maintenance >> Schedule Transactions >> Select Schedule >> Schedule Maintenance >> Tax Return >> Payment Menu >> View Messages

View Messages Help ?

Company Name	TRAINING 2
Account ID	98765432101
Return Confirmation Number	4707607000002
Return Received	03/17/2007 13:00 EDT
Filing Period	01/2007 - Amendment 1
Account Type	Bulk Plant Exporter

Please print for your records

Print Exit Cancel

If you are finished using the web application click **Exit**. A security dialog box will display. Click **Yes**. Your system will be redirected to the Department's website home page.