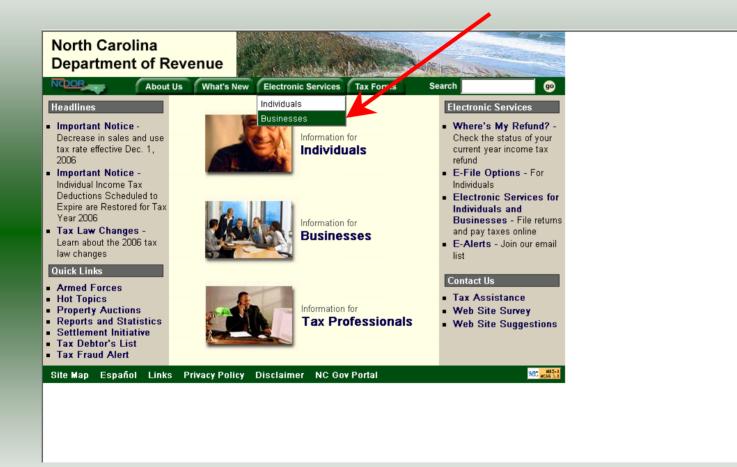
MOTOR FUEL TRACKING SYSTEM

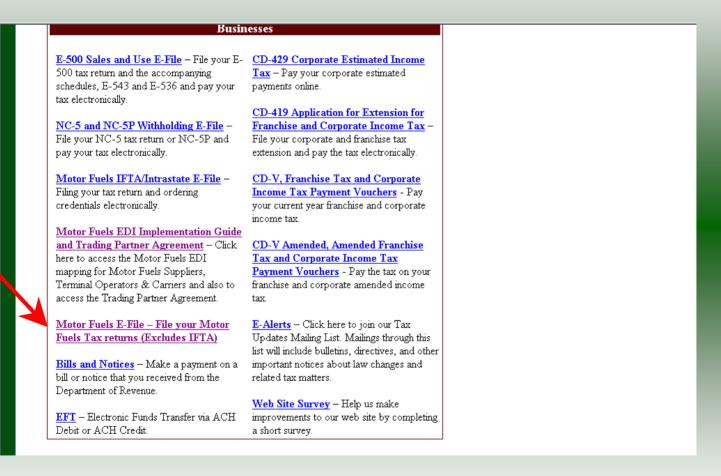
Fuel Tracking System... the way of the future.



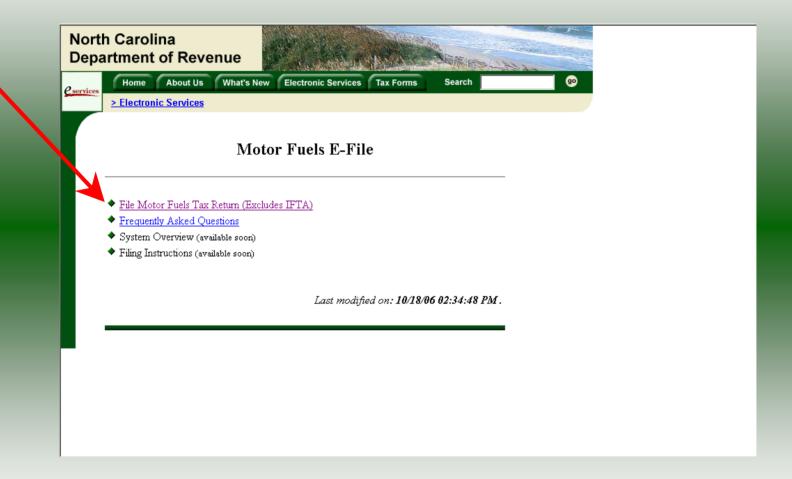
COMPLETING THE GAS-1202 SUPPLIER RETURN



Log into the Department of Revenue's website at <u>www.dornc.com</u>. Click on **Electronic Services** and then **Businesses**.



Click on Motor Fuels E-File – File your Motor Fuels Tax returns (Excludes IFTA) (fifth hyperlink down in the left column).



Click on File Motor Fuels Tax Returns (Excludes IFTA).

Home About Us What's New Lectronic Services Search • Lectronic Services • Lectronic Services • Site Motor Fuels Tax Return (Excludes IF • System Overview (available soon) • Filmg Instructions (available soon) • Filmg Instructions (available soon) Last modified on: 10/18/06 02:34:48 PMs.		n Carolina artment of Revenue	Marking and Marking and Andrews
 Motor Fuels E-File File Motor Fuels Tax Return (Excludes IF Frequently Asked Questions System Overview (available soon) Filing Instructions (available soon) 	services		Electronic Services Tax Forms Search
 File Motor Fuels Tax Return (Excludes IF Frequently Asked Questions System Overview (available soon) Filing Instructions (available soon) 			
Last modified on: 10/18/06 02:34:48 PM .		 Frequently Asked Questions System Overview (available soon) 	Any information you exchange with this see cannot be viewed by anyone else on the Web.
			Last modified on: 10/18/06 02:34:48 PM .

A message will display stating "You are about to view pages over a secure connection." Click **OK**.

North Carolina Department of Revenue	
About Us What's New	W Electronic Services Tax Forms Search go
Electronic Services	
	Login Help 🕜
	er ID and Password. The User ID and Password is case iser, please select <u>First Time User</u>
User I	D:
Passwo	Forgot your password?
	clear cancel

Enter your User ID and password as established during the **Set-up Your Account** procedures. Click **Login**.

Welcome Help ? Welcome Donna Alderman Please select from one of the following: Go to Fuel Tracking Application: Access the Fuel Tracking Application to File and/or Pay your taxes. Update Security Account Information: Change your personal information, associate with another entity, disassociate with an entity, change password, disable account. Logoul of the Fuel Tracking Security System	 Welcome Donna Alderman Please select from one of the following: Goto Fuel Tracking Application: Access the Fuel Tracking Application to File and/or Pay your taxes. Update Security Account Information: Change your personal information, associate with an entity, change password, disable account. 	ne About Us What's New Electronic Services Tax Forms Search	go
Please select from one of the following: Goto Fuel Tracking Application: Access the Fuel Tracking Application to File and/or Pay your taxes. Update Security Account Information: Change your personal information, associate with another entity, disassociate with an entity, change password, disable account.	 Please select from one of the following: Goto Fuel Tracking Application: Access the Fuel Tracking Application to File and/or Pay your taxes. Update Security Account Information: Change your personal information, associate with an other entity, disassociate with an entity, change password, disable account. 	Welcome Help	0
Go to Fuel Tracking Application: Access the Fuel Tracking Application to File and/or Pay your taxes. Updato Security Account Information: Change your personal information, associate with another entity, disassociate with an entity, change password, disable account.	Go to Fuel Tracking Application: Access the Fuel Tracking Application to File and/or Pay your taxes. Update Security Account Information: Change your personal information, associate with another entity, disassociate with an entity, change password, disable account.	Welcome Donna Alderman	
and/or Pay your taxes. Update Security Account Information: Change your personal information, associate with another entity, disassociate with an entity, change password, disable account.	and/or Pay your taxes. Update Security Account Information: Change your personal information, associate with another entity, disassociate with an entity, change password, disable account.	Please select from one of the following:	
with another entity, disassociate with an entity, change password, disable account.	with another entity, disassociate with an entity, change password, disable account.		
Logout of the Fuel Tracking Security System	Logoul of the Fuel Tracking Security System		
		Logoul of the Fuel Tracking Security System	

The Welcome Screen is displayed. Click the **Go To** button to access the Fuel Tracking System (FTS).

North Carolina Department of Revenue
Home About Us What's New Electronic Services Tax Forms Search go > Electronic Services > Electronic Services
Choose Entity Help 🕜
Please select an entity to work with in the Fuel Tracking Application:
FEIN: 123456789 - TRAINING 1
back next cancel

The **Choose Entity** screen will display. The user may only access entities which they have been given access, usually the access is for the displayed account only. Select the entity and click **Next**.

8

North Carolina Department of Re	venue	and the state
Profile/Login		
Business >> Main Mer	U.	
Welcome Donna Al		
	Main Menu Help 🕜	
Select a task to	o perform	
Tax Return	Process and review tax returns	
Payments	Make a credit card or bank draft payment	
ViewMessages	View acknowledgments and messages	
Print Return	Print return and supporting schedules - the return must be calculated prior to printing for best results	
Consolidated Return	Print consolidated return - the return(s) must be calculated prior to printing for best results	

The **Main Menu** screen is displayed. An explanation for the buttons on the left of the screen and the tabs at the top of the screen are given on the next pages. Profile/Login tab returns the user to the **Welcome** screen to exit the FTS.

9

	\wedge	
North Carolina Department of Rev	venue	
Profile/Login Business >> Main Menu	Set Session Schedules Tax Returns	
Welcome Donna Alc		
	Main Menu H	elp 🕜
Select a task to	perform	
Tax Return	Process and review tax returns	
Payments	Make a credit card or bank draft payment	
MewMessages	View acknowledgments and messages	
Print Return	Print return and supporting schedules - the return m calculated prior to printing for best results	ust be
Consolidated Return	Print consolidated return - the return(s) must be calc prior to printing for best results	ulated

Set Session tab allows the user to identify the account type and return period for viewing or filing returns. **Schedules** tab allows the user to enter schedule data information.

North Carolin Department	of Revenue
Business >> 1	/Login Set Session Schedules Tax Returns
Welcome Do	onna Alderman
	Main Menu Help 🕢
Select a	task to perform
Tax Rel	Process and review tax returns
Payment	Make a credit card or bank draft payment
ViewMess	view acknowledgments and messages
Print Re	Print return and supporting schedules - the return must be calculated prior to printing for best results
Consolidated	Print consolidated return - the return(s) must be calculated prior to printing for best results

Tax Returns tab and button allows the user to process and view their tax returns. **Payments** button allows the user to submit a payment without a return.

Main Menu Help ? Select a task to perform Tax Return Process and review tax returns Payments Make a credit card or bank draft payment View Messages View acknowledgments and messages Print return and supporting schedules - the return must be	th Carolina artment of Reven		1	han to be a faith of the
Welcome Donna Alderman Main Menu Help ? Select a task to perform Tax Return Process and review tax returns Payments Make a credit card or bank draft payment View acknowledgments and messages Print return and supporting schedules - the return must be	Profile/Login	et Session Schedules	Tax Returns	
Main Menu Help ? Select a task to perform Tax Return Process and review tax returns Payments Make a credit card or bank draft payment View Messages View acknowledgments and messages Print return and supporting schedules - the return must be	Business >> Main Menu			
Main Menu Help ? Select a task to perform Tax Return Process and review tax returns Payments Make a credit card or bank draft payment View Messages View acknowledgments and messages Print return and supporting schedules - the return must be	Walaama Danna Aldarmi	-		
Tax Return Process and review tax returns Payments Make a credit card or bank draft payment ViewMessages View acknowledgments and messages Print Return Print return and supporting schedules - the return must be	Velcome Donna Alderna		Help 🕜	
Payments Make a credit card or bank draft payment MewMessages View acknowledgments and messages Print Return Print return and supporting schedules - the return must be	Select a task to per	orm		
MewMessages View acknowledgments and messages Print Return Print return and supporting schedules - the return must be	Tax Return Proc	ess and review tax returns		
Print Return Print return and supporting schedules - the return must be	Payments Mak	a credit card or bank draft payme	ent	
Providential Control of Control o	MewMessages View	acknowledgments and messages	S	
calculated prior to printing for best results	P INT R EIUIN	return and supporting schedules lated prior to printing for best res		
Consolidated Return Print consolidated return - the return(s) must be calculated prior to printing for best results) must be calculated	

View Messages button allows the user to view return and payment confirmation screens. **Print Return** button allows the user to print any return submitted to the Division.

n Carolina Irtment of Re Profile/Login	
Business >> Main Mer	
	-
Welcome Donna A	derman
	Main Menu 🛛 🛛 Help 🕢
Select a task t	o perform
Tax Return	Process and review tax returns
Payments	Make a credit card or bank draft payment
ViewMessages	View acknowledgments and messages
Print Return	Print return and supporting schedules - the return must be calculated prior to printing for best results
Consolidated Return	Print consolidated return - the return(s) must be calculated prior to printing for best results

Consolidated button allows the users to print one return displaying the original filed return and all amended returns that were processed for the filing period session.

North Carolina Department of Re Profile/Login Business >> Main Men	Set Session Schedules Tax Returns	
Welcome Donna Al	derman	
	Main Menu Help 🕜	
Select a task to	o perform	
Tax Return	Process and review tax returns	
Payments	Make a credit card or bank draft payment	
ViewMessages	View acknowledgments and messages	
Print Return	Print return and supporting schedules - the return must be calculated prior to printing for best results	
Consolidated Return	Print consolidated return - the return(s) must be calculated prior to printing for best results	

You must set the tax return session before proceeding. Click on the Set Session tab $_{14}$ across the top of the screen.

th Carolina artment of Rev	
Profile/Login	Set Session Schedules Tax Returns
Business >> Main Menu	>> Select Session
	Session Selection Help 🕜
Session Inform	ation
Company	TRAINING 1 FEIN: 123456789
Reporting State	North Carolina
Account Type	
	Blender Alternative Fuels Provider Claim for Refund of Taxes-Accidental Mixes Claim for Refund (Special Mobile Equipment) Annual Terminal Operator Claim for Refund: Nonprofit-Private Non-profit Supplier Terminal Operator
	Claim for Refund (Taxicabs) Motor Fuel Transporter

The Session Selection screen is displayed. Click on **Account Type**. There are three types of importers. This example will display the Tankwagon Importer account type. Scroll down the returns list until the **Supplier** is highlighted. Left click.

th Carolina artment of Reve	enue	1 4 1		
Profile/Login	Set Session Sche	dules Ta	x Returns	
Business >> Main Menu >>	Select Session >> Session Contin	ued		
	Session Selec	tion	Help 🕜	
Session Informat	tion 🔒			
Company	TRAINING 1	FEIN:	123456789	
Reporting State	North Carolina			
Account Type	Sup			
Reporting Period				
Account ID	12345678901			
Existing Session	Session List	NewSession	Amendment	
			8	
				1
	Back Exit	Cancel		

The **Session Selection** screen is displayed. Click the drop down arrow for **Month** and **16 Year** for the Reporting Period.

h Carolina artment of Reve	enue		L
Profile/Login		dules Tax	Returns
Business >> Main Menu >>	Select Session >> Session Contin	ued	
-			~
	Session Sele	ction	Help 🕜
Session Informat	tion		
Company	TRAINING 1	FEIN:	123456789
Reporting State	North Carolina		
Account Type	Supplier		
Reporting Period	1 💌 / 2007 💌		
Account ID	12345678901		
Existing Session	Session List	NewSession	Amendment
		New Session	
	Back Exit	Cancel	

Verify the return period and click **New Session** to start entering the return information.

Company TRAINING 1 FEIN: 123456789 Reporting State North Carolina Reporting Period 1 / 2007 Account Type Supplier Account ID 12345678901	rtment of Rev
Session Selection Help ? Session Information Company TRAINING 1 FEIN: 123456789 Reporting State North Carolina Reporting Period 1 / 2007 Account Type Supplier Account ID 12345678901	Profile/Login
Session InformationCompanyTRAINING 1Reporting StateNorth CarolinaReporting Period1 / 2007Account TypeSupplierAccount ID12345678901	Business >> Main Menu
Session InformationCompanyTRAINING 1Reporting StateNorth CarolinaReporting Period1 / 2007Account TypeSupplierAccount ID12345678901	
CompanyTRAINING 1FEIN:123456789Reporting StateNorth CarolinaReporting Period1 / 2007Account TypeSupplierAccount ID12345678901	
Reporting State North Carolina Reporting Period 1 / 2007 Account Type Supplier Account ID 12345678901	Session Information
Reporting Period1 / 2007Account TypeSupplierAccount ID12345678901	Company
Account Type Supplier Account ID 12345678901	Reporting State
Account ID 12345678901	Reporting Period
	Account Type
Peturn Type Original Seguence 0	Account ID
Cetarn Type Original Servence U	Return Type
Status Open	Status
Confirm	
Select session	

The **Session Information** screen is displayed. Review the Reporting Period and Account Type to ensure that the correct session was set. Click **Confirm**.

North Carolina Department of Re	venue	
Profile/Login Business >> Main Men		
Welcome Donna Al		
Account Name TRAINING 1	Account Type 12345678901 1/2007 S2	
	Main Menu Help 🕜	
Select a task to	o perform	
Tax Return	Process and review tax returns	
Payments	Make a credit card or bank draft payment	
ViewMessages	View acknowledgments and messages	
Print Return	Print return and supporting schedules - the return must be calculated prior to printing for best results	
Consolidated Return	Print consolidated return - the return must be calculated prior to printing for best results	

The **Main Menu** screen is displayed. Your Account Name, Account Number, Reporting Period, and Account Type are displayed above the Main Menu bar. Click on **Schedules** ¹⁹ tab at the top of the screen.

North Carolina Department of Revenue	
Profile/Login Set Session Schedules Tax Returns Business >> Main Menu >> Schedule Transactions Schedule Transactions Schedule Transactions	
Account Name Account Number Period Account Type TRAINING 1 12345678901 1/2007 S2	
Schedule Transaction List Help 🕢	
Select Sched Product Origin Destination Document Document # Billed Gallons	
No Activity Return New	
Select a schedule Back Print Exit Cancel	

The **Schedules Transaction List** screen is displayed. To file a "No Activity Return" click the **No Activity Return** button. To enter schedule data click **New**.

North Carol Department	ina of Revenue
ISA A M	e/Login Set Session Schedules Tax Returns
Business >	> Main Menu >> Schedule Transactions >> Select Schedule
Account Nan TRAINING	
	Schedule Selection Help 🕜
Select	Schedule
Schedule	
Schedule	1-Supplier schedule of tax-paid receipts
	5A-Gallons sold to retailers, bulk-end users, unlicensed distributors, an 5C-Gallons sold to licensed distributors
	5F-Dyed diesel and dyed kerosene gallons sold for taxable purposes 6F-Dyed diesel and dyed kerosene gallons sold for non-taxable purposes
	6X-Gallons exchanged between licensed suppliers 7-Gallons sold for export 8-Gallons sold to the U.S. Government
	9A-Gallons sold directly to the State of North Carolina. 99-Gallons sold to a N.C. local board of education

The **Schedules Selection** screen is displayed. Click the down arrow and select the applicable schedule.

	er Schedule Information	Help 🕜
Schedule	1-Supplier schedule of tax-paid receipts	
*Product Type	065-Gasoline	
*Carrier Name	AAAA Transportation	
*Carrier Account Number	561234567	
*Mode	Truck	
Origin Terminal	T56NC9999	
*Origin City		
*Origin State		
Destination Terminal		
*Destination City	Wilmington	
*Destination State		
*Seller Name	CCC Supplier	
*Seller Account Number	2345678901	
*Date Shipped	01/25/2007 🕸 mm/dd/ccyy	
*Document Number	125072015	
*Net Gallons	8495	
*Gross Gallons	8500	
*Billed Gallons	8495	
* Required Fields		
Add Ne	d Add+NewSchedule Tax Return	

Enter information as requested on this screen. Please note: All information is required Please note: All information is required with two exceptions. If the Origin Terminal is recorded then you may omit Origin City and Origin State. If the Destination Terminal is recorded then you may omit Destination City and Destination State. Also pay close attention to the date format. You must enter the date as follows: mm/dd/ccyy.

Account Name TRAINING 1	Account Number 12345678901	Period 1/2007	Account Type S2
E	inter Schedule Info	ormation	Help 🕜
Schedule	1-Supplier schedu	ile of tax-paid receipts	
*Product Type	065-Gasoline		
*Carrier Name	AAAA Transporta	tion	
*Carrier Account Number	561234567		
*Mode	Truck	•	
Origin Terminal	T56NC9999		
*Origin City			
*Origin State		•	
Destination Terminal		_	
*Destination City	Wilmington		
*Destination State	NORTH CAROLIN	IA 🔹	
*Seller Name	CCC Supplier		
*Seller Account Number	2345678901		
*Date Shipped	01/(5/2007 🕸 mm/dd	/ссуу	
*Document Number	25.72015		
*Net Gallons	8195		
*Gross Gallons	8500		
*Billed Gallons	8495		
* Required Fields	I Next Add+NewSche	edule Tax Return	
	Add a sched		

If more entries need to be added for the schedule click **Add Next**. Once all entries have been added for the schedule and additional schedules are to be reported click **Add + New Schedule**.

North Carol Department	of Revenue
6000	e/Login Set Session Schedules Tax Returns > Main Menu >> Schedule Transactions >> Select Schedule >> Schedule Maintenance >> Select Schedule
Account Nam	
	S 1 12345678901 1/2007 S2 Schedule Selection Help ?
Select S	Schedule
Schedule	1-Supplier schedule of tax-paid receipts 5A-Gallons sold to retailers, bulk-end users, unlicensed distributors, en 5C-Gallons sold to licensed distributors 5F-Dyed diesel and dyed kerosene gallons sold for taxable purposes 6F-Dyed diesel and dyed kerosene gallons sold for non-taxable purposes 6X-Gallons exchanged between licensed suppliers 7-Gallons sold for export 8-Gallons sold directly to the U.S. Government 9A-Gallons sold to a N.C. local board of education

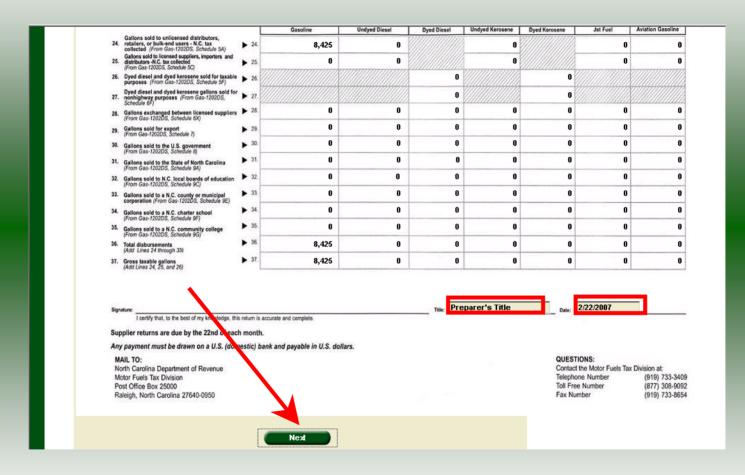
The **Schedules Selection** screen is displayed. Click the down arrow and select the applicable schedule.

	5 ° Oellene selelte veteil			
Schedule	 5A-Gallons sold to retail company-owned station 		sers, unlicensed dis	stributors, and
	065-Gasoline	•		
*Product Type *Carrier Name	AAAA Tranpsportation	<u> </u>		
*Carrier Account Number	561234567			
*Mode	Truck			
Origin Terminal				
0				
*Origin City	Wilmington			
*Origin State	NORTH CAROLINA	_		
Destination Terminal				
*Destination City	Burgaw			
*Destination State	NORTH CAROLINA	•		
*Purchaser	EEE Service Station			
*Purchaser Account Numb				
*Date Shipped	01/31/2007 🍄 mm/dd/ccyy			
*Document Number	131074125			
*Net Gallons	8425			
*Gross Gallons	8450			
*Billed Gallons	8425			
* Required Fields				

Enter information as requested on this screen. Please note: All information is required with two exceptions. If the Origin Terminal is recorded then you may omit Origin City and Origin State. If the Destination Terminal is recorded then you may omit Destination City and Destination State. ²⁵ Also pay close attention to the date format. You must enter the date as follows: mm/dd/ccyy.

Account Name TRAINING 1	Account Number 12345678901		eriod 2007	Account Type S2
	Enter Schedule Ir	nformation		Help 🕜
Schedule	5A-Gallons sold to retail company-owned station:		ers, unlicensed dis	tributors, and
*Product Type	065-Gasoline	•		
Carrier Name	AAAA Tranpsportation			
*Carrier Account Number	561234567			
*Mode	Truck 🗾			
Origin Terminal				
*Origin City	Wilmington			
*Origin State	NORTH CAROLINA	-		
Destination Terminal				
*Destination City	Burgaw			
*Destination State	NORTH CAROLINA	-		
*Purchaser	EEE Service Station			
*Purchaser Account Numb		~		
*Date Shipped	01/31/2007 🍄 mm/dd/ccy			
*Document Number	131074125			
*Net Gallons	8425			
*Gross Gallons	8450			
*Billed Gallons	5425			
* Required Fields		······		
	Add+News	Schedule)	Tax Return	
	Add a sc	hedule		

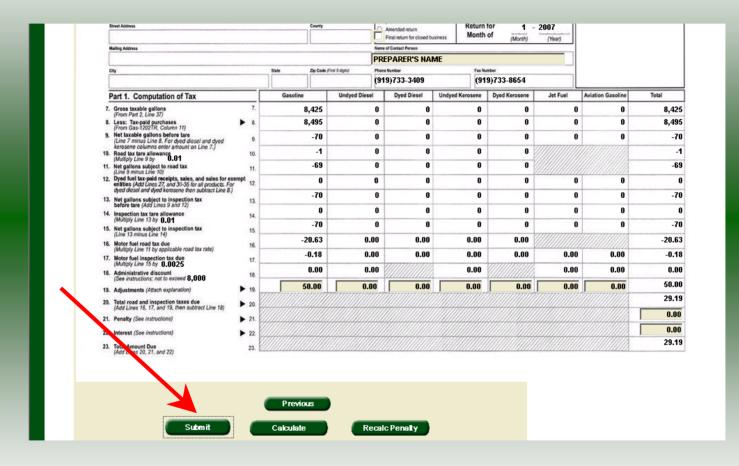
If more entries need to be added for the schedule click **Add Next**. Once all schedules have been added click **Tax Return**.



Review the displayed figures for accuracy. Enter the **Title** and **Date**. Click **Next** to proceed to **Page 1**.

				Fig. I return for closed b	usiness Month	of (Month)	(Year)		
	Naling Address		Pr	eparer's Nam	e				
	City	State Zip C		one Number	Fax No	anber			
			(9	19)733-3409	(91	9)733-8654			
	Part 1. Computation of Tax	Gasoline	Undyed Diesel	Dyed Diesel	Undyed Kerosene	Dyed Kerosene	Jet Fuel	Aviation Gasoline	Total
	7. Gross taxable gallons 7. (From Part 2, Line 37)	8,42	50	0	0	0	0	0	8,42
	8. Less: Tax-paid purchases (From Gas-1202TR, Column 11) 8.	8,49	50	0	0	0	0	0	8,49
	9. Net taxable gallons before tare (Line 7 minus Line 8. For dyed diesel and dyed 9.	-7	0 0	0	0	0	0	0	-7
	kerosene columns enter amount on Line 7.) 10. Road tax tare allowance 10.	-	1 0	0	0	0			-
	11. Net gallons subject to road tax 11	-6	9 0	0	0	0			-6
	(Line 9 minus Line 10) 12. Dyed fuel tax-paid receipts, sales, and sales for exempt entities (Add Lines 27, and 30-35 for all products. For 12		0 0	0	0	0	0	0	
	dyed diesel and dyed kerosene then subtract Line 8.)	-7	0 0	0	0	0	0	0	-7
	13. Net gallons subject to inspection tax 13. before tare (Add Lines 9 and 12) 14. Inspection tax tare allowance 14		0 0	0	0	0	0	0	
	(Multiply Line 13 by 0.01	-7	0 0	0	0	0	0	0	-7
	15. Net gallons subject to inspection tax 15. (Line 13 minus Line 14)	-20.6	3 0.00	0.00	0.00	0.00			-20.6
	16. Motor fuel road tax due (Multiply Line 11 by applicable road tax rate) 16.	-0.1	8 0.00	0.00	0.00	0.00	0.00	0.00	-0.1
	17. Motor fuel inspection tax due (Multiply Line 15 by 0.0025	0.0			0.00		0.00		0.0
	18. Administrative discount (See instructions; not to exceed 8,000 18.	50.00	_			0.00			0.0
- 🏴 :	19. Adjustments (Attach explanation) 19.	0.00	0.0	0.00	0.00	0.00	0.00	0.00	-20.8
	20. Total road and inspection taxes due (Add Lines 16, 17, and 19, then subtract Line 18) > 20.							1444444A-	0.0
	21. Penalty (See instructions) > 21.							######### } _	·
	22. Interest (See instructions) > 22.							44444A-	-20.8
	23. Total Amount Due (Add Lines 20, 21, and 22) 23.							//////////////////////////////////////	-20.0

Enter the **Contact Name** located to the right of the address information and then moving to the check boxes in the upper right-hand corner of the return. Enter any adjustments to your tax liability on **Line 19.** Refer to the return instructions for qualifying adjustments. Click **Calculate**.



The calculated return will display for review. Please note **Lines 21 & 22**. Penalty and interest is calculated if the return is filed and paid late. Click **Submit**.

29

rth Carolina partment of Re	evenue		<u>.</u>	
	nu >> Schedule Transactions >> Sele		Returns Maintenance >> Select	t Schedule >>
	>> Tax Return >> Payment Menu			
Account Name TRAINING 1	Account Number 12345678901	Period 1/2007	Account Ty	ле S2
	Payment N	lenu	Help 🕜	
every \$100.00 incre	s charged if you pay by credit/da ment of your tax payment, and i for a credit/debit card payment sa card number	s nonrefundable. You	liculated as \$2.00 will need the	for
	Carolina Department of Reven liability. You will need the follow			
 Bank routing num Bank account num 				

The **Payment Menu** is displayed. Instructions will be provided for paying by Credit/Debit Card and Bank Draft. To pay by bank draft select **Bank Draft**.

Account Name	Account Number	Period	Account Type	
TRAINING 1	12345678901 Payment by Bank	1/2007 Draft (ACH)	S2 Help 🕜	
* Required Fields				
*Account Type	Business/Corporate Ch	necking 💌		
*Bank Routing Number	263186635			
*Bank Account Number	99998888777766665			
Payment Amount	\$29.19			
		ormation needed to com		

Enter the **Account Type**, **Bank Routing Number**, and **Bank Account Number**. There is no fee for payment by bank draft. Instructions are provided on the screen to identify the Bank Routing Number and the Account Number as displayed on the check.

Payment A	nount \$29.19	
The sample	e check below will help you locate the information needed to complete this form.	
A deposit s are unsure	The Check Number The Check Number 1 :[250250025]:[202020]: 1234 a deposit slip to determine the bank numbers. lip may not contain the needed information. Contact your financial institution if you which numbers to use.	
responsible Revenue w If the trans: subject to a	ial institution you designate cannot process the payment transaction, you will be for the tax payment and any applicable penalties and interest. The Department of ill contact you if the transaction is returned by the bank. action is returned for "insufficient funds" or unable to locate account", you will be "Penalty For Bad Electronic Funds These ". The penalty is 10% of the payment 1.00; maximum \$1,000.00).	
	Payment by Bank Draft Back Clear Exit Cancel	

After entering the bank account information scroll to the bottom of the page and click **Submit**.

North Carolina Department of Reve	enue	1 A. 1	4.	4444	h
Profile/Login	Set Session	Schedules	Tax Returns		
Business >> Main Menu >>	> Tax Return >> Payment	Menu >> ACH Payment	Entry >> ACH Payment	Verify	
Account Name	Account Number	Perio		ccount Type	
TRAINING 1	12345678901	1/20	07	S2	
	Payment by E	Bank Draft (AC	:H) н	Help 🕜	
* Required Fields		5.500			
Bank Routing Number		263	86635		
*Please Reenter Bank A	ccount Number		99998888777766665		
•	Change Pmt Typ	Submit			
	Re-enter bank ac	count number to verify			
	Back	Exit Cance			

The **Payment Verification** screen is displayed. Re-enter the **Bank Account Number.** There are now two options: **Change Payment Type** or **Submit** the payment using the bank ³³ draft. Click **Submit** to continue the bank draft payment.

Account Name	Account Number	Peri	od	Account Type	
TRAINING 1	12345678901	1/20	07	S2	
	Payment by B	ank Draft (AC	:H)	Help 🕜	
Payment Type	Bank Dr	aft (ACH)			
Account Type	Busines	5/Corporate Checkir	ng		
Routing Number	2631866	35			
Account Number	9999888	8777766665	1		
Total Payment Amount	\$29.19				
f the financial institution y responsible for the tax pay Revenue will contact you i f the transaction is return subject to a "Penalty For E (minimum \$1.00; maximur	ment and any appli f the transaction is r ad for "insufficient fu ad Electronic Fund i \$1,000.00).	cable penalties and eturned by the banl inds" or "unable to l	interest. The Dep <. ocate account", ye	oartment of ou will be	

The **Payment Verification** screen is displayed. Click **Submit** to complete the payment and display the **Return Confirmation** screen.

	View Messages	Help 🕜
ompany Name	TRAINING 1	
.ccount ID	12345678901	
eturn Confirmation Number	4708607000001	
eturn Received	03/27/2007 12:51 EDT	
iling Period	01/2007 - Original	
.ccount Type	Supplier	
	Page 1 of 9 Next	

The **Return Confirmation Message** will display. Click **Next** to view the payment confirmation. Click the **Print** button to print this message for your records.

ayment Finalize >> View Messages		
	View Messages	Help 🕜
Company Name	TRAINING 1	
Account ID	12345678901	
ayment Confirmation Number	1708623000001	
Bank Routing Number	263186635	
Bank Account Number	99998888777766665	
Payment Date/Time	03/27/2007 12:51 EDT	
Settlement Date	2007-03-28	
Filing Period	01/2007 - Original	
Taxpayer Type	Supplier	
Faxpayer Account Number	12345678901	
Payment Amount	29.19	
Pre	rious Page 2 of 9 Next	

The **Payment Confirmation Message** will display. Click the **Print** button to print this message for your records. Click **Cancel** to return to the Main Menu to process another return. Click **Exit** to leave the Electronic Filing System.

	n Carolina Irtment of Re	evenue	1 1			
<u>iese</u>	Profile/Login Business >> Main Mer		chedules Tax	Returns		
	Account Name	Account Number	Period	Account Typ		
	TRAINING 1	12345678901 Payment	1/2007 Menu	S Help 🕜	2	
	Please Select a Payl	ment Method:				
	every \$100.00 increi	charged if you pay by credit/ ment of your tax payment, and for a credit/debit card payment	l is nonrefundable. You		or	
	 MasterCard or Vis Billing address Expiration date 	a card number				
	Bank Draft (ACH)					
		Carolina Department of Reve liability. You will need the follo				
	Bank routing numBank account nun					

To pay by credit/debit card select the **Credit/Debit Card** button from the **Payment Menu** screen.

h Carolina artment of Revenue				
Profile/Login	Set Session Schedules Tax Returns			
Business >> Main Menu >> Pa	ayment Menu >> Card Payment Entry			
Account Name TRAINING 1 F	Account Number Period Account Type 12345678901 1/2007 S2 Payment by Credit/Debit Card Help ?			
*Credit/Debit Card Type	Mastercard -			
*Card Account Number	5454545454545454			
*Card Expiration (Month/Ye	ear) October 💌 2011 💌			
*Zip Code (Verification)	00004			
Payment Amount	\$29.19			
Convenience Fee	\$2.00			
Total Amount	\$31.19			
Zip Code: Please enter yo	\$31.19 ur five digit zip code as it appears on your credit/debit card used for credit/debit card verification.			

Enter the **Card Type**, **Card Account Number**, **Card Expiration Date**, and the **Zip Code** of the address where the credit card statement is mailed. For all Credit/Debit payments a \$2.00 per \$100.00 increment is charged.

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Total Amount \$31.19
Zip Code: Please enter your five digit zip code as it appears on your credit/debit card statement. The zip code is used for credit/debit card verification.
A convenience fee is charged if you pay by credit/debit card. This fee will be calculated for you when you enter the payment amount and added to the payment amount for the total to be charged to your credit/debit card account. The convenience fee is \$2.00 for every \$100.00 increment and is nonrefundable.
Example:
\$2.00 for payment amounts of \$.01 to \$100.00
\$4.00 for payment amounts of \$100.01 to \$200.00
\$6.00 for payment amounts of \$200.01 to \$300.00 etc.
I understand that reversing this charge may subject me to penalties interest and other fees imposed by the Department of Revenue for nonpayment or late payment of the tax.
The Department of Revenue will issue a refund check for tax overpayment.
The convenience fee is nonrefundable.
* Required Fields
Card Payment Entry Back Clear Exit Cancel

After entering the credit card information scroll to the bottom of the page and click **Submit**.

*Credit/I	Debit Card Type	Mastercard			
*Card A	ccount Number	54545454545454			
*Card E	piration (Month/Year)	10 / 2011			
*Zip Coo	le (Verification)	00004			
Paymen	t Amount	\$ 29.19			
Conven	ence Fee	\$ 2.00			
Total Ar	iount	\$31.19			
By submitting this form I hereby: 1) Certify the information is complete and correct 2) Authorize the North Carolina Department of Revenue to charge the above credit/debit card account for the 'Total Amount' specified.					
	erstand that reversing this charge may s by the Department of Revenue for non	subject me to penalties, interest and other fees payment or late payment of the cax.			
	ange this Credit/Debit Card payment, cl ebit Card Payment entry screen.	lick on the Back button to return to the			
	oose another payment method, click on o the Bank Draft (ACH) Payment screen	the Change Payment Type button to be			
* Required	Change Pmt Type				

The **Payment Verification** screen is displayed. There are two options: **Change Payment Type** or **Submit** the payment using the credit/debit card. Click **Submit** to complete the payment and display the **Return Confirmation** screen.

40

	View Messages	Help 🕜
ompany Name	TRAINING 1	
ccount ID	12345678901	
eturn Confirmation Number	4708607000002	
eturn Received	03/27/2007 12:58 EDT	
iling Period	01/2007 - Original	
ccount Type	Supplier	
	Page 1 of 12 Next	

The **Return Confirmation Message** will display. Click **Next** to view the payment confirmation. Click the **Print** button to print this message for your records.

	View Messages	Help 🕜
Company Name	TRAINING 1	
Account ID	12345678901	
Payment Confirmation Number	1708623000002	
Credit/Debit Card Number (Last 4)	***********5454	
Payment Date/Time	03/27/2007 12:58 EDT	
Settlement Date	03/28/2007	
Filing Period	01/2007 - Original	
Payment Amount	29.19	
Fee Amount	2.00	
Total Payment Amount	31.19	
Taxpayer Type	Supplier	
Previou	s Page 3 of 12 Next	
	View messages	

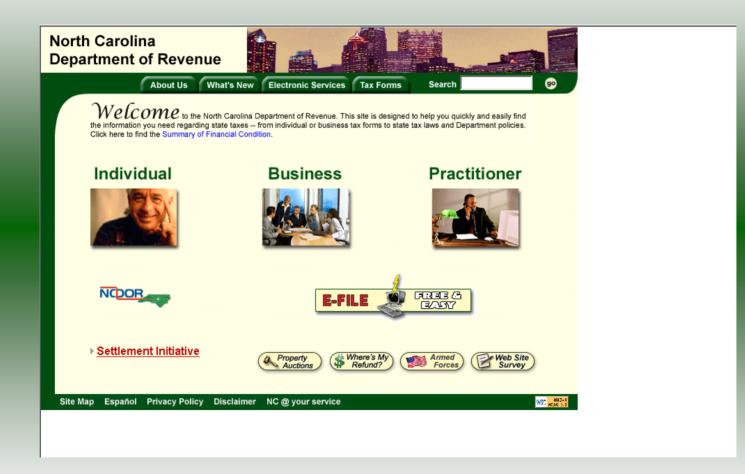
The **Payment Confirmation Message** will display. Click the **Print** button to print this message for your records. Click **Cancel** to return to the Main Menu to process another return. Click **Exit** to leave the Electronic Filing System.

North Carolina Department of Re	venue	<u>.</u>	41-	· · · · ·		
Profile/Login Business >> Main Men		Schedules	Tax Returns	ì		
Dusiness >> Main Mein	4					
Welcome Donna Al	derman					
Account Name TRAINING 1	Account Number 12345678901	Perio 1/200		ccount Type S2		
		Menu	2516	Help 🕜		
Select a task to						
ViewMessages	view acknowledgments and messages					
Print Return	Print return and supp calculated prior to pr	and the second		nust be		
Consolidated Return	Print consolidated re prior to printing for b		must be calcu	lated		

If **Cancel** is selected the Main Menu screen is displayed. A new session must be set to continue processing returns.

Se	
	You are about to leave a secure Internet connection. It will be possible for others to view information you send.
	Do you want to continue? In the future, do not show this warning Yes No More Info
_	

Click **Exit** to exit the Fuel Tracking System. A dialog box will display asking if you want to leave the secure internet connection. Click **YES**.



The Department of Revenue website Main screen is displayed. You have successfully filed your **Gas-1202 Supplier** return.

		tion	Help 🕜		
Session Informatio	<u>n</u>				
Company	TRAINING 1	FEIN:	123456789		
Reporting State	North Carolina				
Account Type	Supplier				
Reporting Period	1 💌 / 2007 💌				
Account ID	12345678901				

In the previous screens, instructions were provided to set a new session and complete a return. The Session Selection Screen allows access to view open or filed sessions as well as create an amended session. The options available are listed below.

- View an Existing Session
 View a List of All Sessions
 Create an Amended Session

The following screens provide instructions for each of these functions.

	-10
Profile/Login Set Session Schedules Tax Returns	
Business >> Main Menu >> Select Session >> Session Continued	
Session Selection Help	0
Session Information	
Company TRAINING 1 FEIN: 123456789	
Reporting State North Carolina	
Account Type Sup	
Reporting Period 1 💽 / 2007 💌	
Account ID 12345678901	

To view an existing session, at the **Session Selection** screen click the drop down arrow for **Month** and **Year** for the Reporting Period. Click **Existing Session**.

	Session Sel	lection	Help 🕜	
Session Informat	tion			
Company	TRAINING 1	FEIN:	123456789	
Reporting State	North Carolina			
Reporting Period	1 / 2007			
Account Type	Supplier			
Account ID	12345678901			
Return Type	Original	Sequence	0	
Status	Filed			

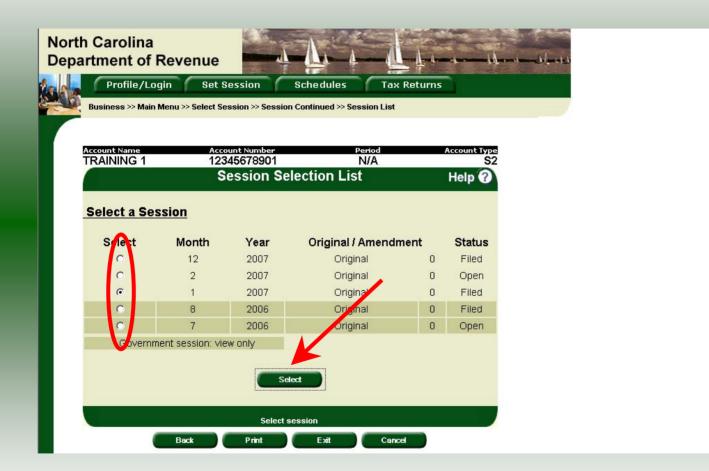
The **Session Selection Information** screen is displayed. Please note the **Status**. If this is Filed you may only view the information. If the status is Open you may modify the information. Click **Confirm**.

th Carolina partment of Re			to a market and the state of th
Profile/Login	Set Session Sc	hedules 👘 Tax Re	turns
Business >> Main Men	u		
Welcome Donna Al Account Name	derman Account Number	Period	Account Type
TRAINING 1	12345678901	1/2007	\$2
	Main Me	nu	Help 🕜
Payments	Process and review tax Make a credit card or ba		
ViewMessages	View acknowledgments	and messages	
Print Return	Print return and support calculated prior to printi		eturn must be
Consolidated Return	Print consolidated return prior to printing for best		e calculated
Consolidated Return			e calculated

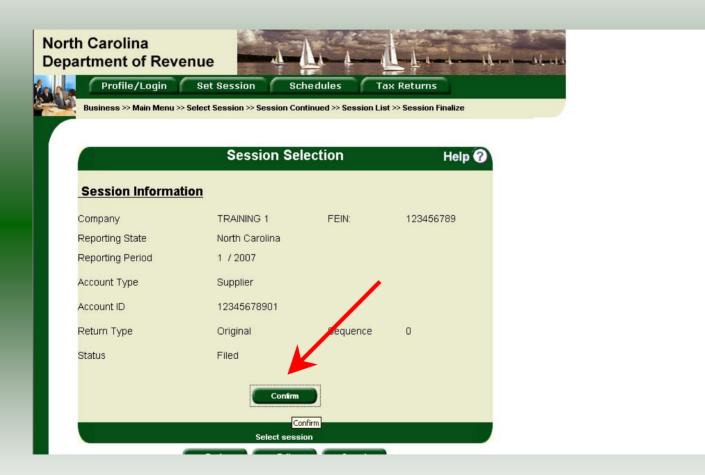
The **Main Menu** screen is displayed. You may view your return by clicking **Tax Return**, make a payment by clicking **Payment**, view messages by clicking **View Messages**, print the return by clicking **Print Return**, or view a consolidated return by clicking **Consolidated Return**.

	Session Sele	ction	Help ?	
Session Informa				
Company	TRAINING 1	FEIN:	123456789	
Reporting State	North Carolina			
Account Type	Supplier			
Reporting Period				
Account ID	12345678901			

From the **Set Session** screen, to view a list of all returns click **Session List**. No reporting period is required.



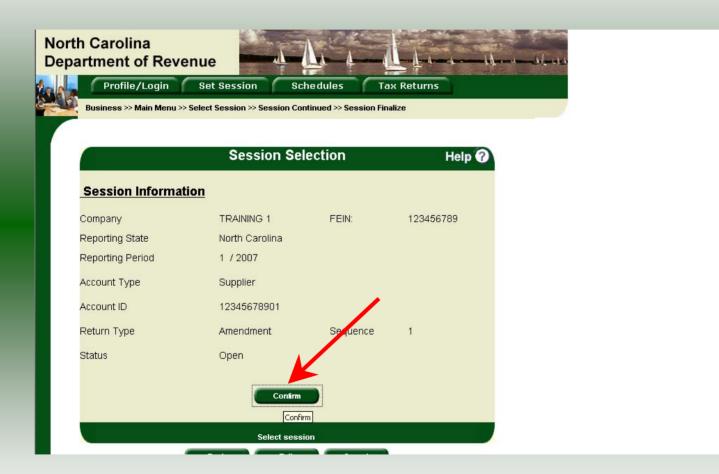
Click the radio button next to the return that you want to view. Click **Select**. Please note that the returns highlighted in grey were processed by the Motor Fuels Tax Division. The return not highlighted was submitted online by the taxpayer.



The **Session Information** screen is displayed. Review the Reporting Period and Account Type to ensure that the correct session was set. Click **Confirm** to view the return.

	Session Selec	tion	Help 🕜	
Session Informa	tion			
Company	TRAINING 1	FEIN:	123456789	
Reporting State	North Carolina			
Account Type	Sup			
Reporting Period	1 • / 2007 •			
Account ID	12345678901			

Amend a previously filed return: At the Session Selection screen click the drop down arrow for Month and Year for the Reporting Period. Click Amendment.



The **Session Information** screen is displayed. Review the Reporting Period and Account Type to ensure that the correct session was set. **Note: The sequence is 1 indicating an amended return.** Click **Confirm** to amend the return.

North Carolina Department of F	
Profile/Log	
Business >> Main M	
Welcome Donna	
Account Name TRAINING 1	Account Number Period Account Type 12345678901 1/2007 S2
	Main Menu Help 🕜
Select a task	<u>to perform</u>
Upload EDI	Upload EDI
Tax Return	Process and review tax returns
Payments	Make a credit card or bank draft payment
ViewMessages	View acknowledgments and messages
Print Return	Print return and supporting schedules - the return must be calculated prior to printing for best results
Consolidated Retur	Print consolidated return - the return must be calculated prior to printing for best results

The Main Menu screen is displayed. To amend schedule data click Schedules.

h Carolina artment of Revenue
Profile/Login Set Session Schedules Tax Returns Business >> Main Menu >> Schedule Transactions
Account Name Account Number Period Account Type
TRAINING 1 12345678901 1/2007 S2 Schedule Transaction List Help ?
Select Sched Code Product Code Origin Destination Document Date Document # Billed Gallons No schedule entries found No Activity Return
Select a schedule
Back Print Exit Cancel

The **Schedule Transaction List** screen is displayed. To enter schedule data click **New**.

Profil	of Revenue
Business > Account Nar TRAINING	G 1 12345678901 1/2007 S2
<u>Select</u>	Schedule Selection Help 🕢
Schedule	I-Supplier schedule of tax-paid receipts 5A-Gallons sold to retailers, bulk-end users, unlicensed distributors, an 5C-Gallons sold to licensed distributors 5F-Dyed diesel and dyed kerosene gallons sold for taxable purposes 6F-Dyed diesel and dyed kerosene gallons sold for non-taxable purposes 6X-Gallons exchanged between licensed suppliers 7-Gallons sold for export 8-Gallons sold to the U.S. Government 9A-Gallons sold to the State of North Carolina 9C-Gallons sold to a N.C. local board of education

The **Schedules Selection** screen is displayed. Click the down arrow and select the applicable schedule.

RAINING 1	Account Number 12345678901	Period 1/2007	Account Type S2
	Enter Schedule Info	rmation	Help 🕜
Schedule	1-Supplier schedu	le of tax-paid receipts	i
*Product Type	065-Gasoline	•	
*Carrier Name	AAA Transport		
*Carrier Account Number	561234567		
*Mode	Truck	•	
Origin Terminal			
*Origin City	Greensboro		
*Origin State	NORTH CAROLIN	A	
Destination Terminal			
*Destination City	Clemmons		
*Destination State	NORTH CAROLIN	A	
*Seller Name	CCCC Supplier		
*Seller Account Number	12345678901		
*Date Shipped	01/15/2007 😵 mm/	dd/ccyy	
*Document Number	192837		
*Net Gallons	8490		
*Gross Gallons	8500		
*Billed Gallons	8490		
* Required Fields			
	Add Next Add+NewSche	edule Tax R etu	m
	Add a sched	ule	

Enter information as requested on this screen. Please note: To remove an entry that was included on the original return, re-enter the data that needs to be deleted and place a minus (-) in front of the gallons.

Account Name TRAINING 1	Account Number 12345678901	Period 1/2007	Account Type S2
	Enter Schedule Info	ormation	Help 🕜
Schedule	1-Supplier schedu	ule of tax-paid receipts	
*Product Type	065-Gasoline	•	
*Carrier Name	AAA Transport		
*Carrier Account Number	561234567		
*Mode	Truck	•	
Origin Terminal			
*Origin City	Greensboro		
*Origin State	NORTH CAROLIN	JA 🔹	
Destination Terminal			
*Destination City	Clemmons		
*Destination State	NORTH CAROLIN	A V	
*Seller Name	CCCC Supplier		
*Seller Account Number	10345678901		
*Date Shipped	1/1/2007 🛇 mm	/dd/ccyy	
*Document Number	1928.7		
*Net Gallons	. 490		
*Gross Gallons	85.0		
*Billed Gallons	8490		
* Required Fields	,		
	Add Next Add+NewSch	edule Tax Return	
	Add a sched	ule	

If more entries need to be added for the schedule click **Add Next**. To save this record and enter data for a different schedule click **Add + New Schedule**.

Business >> Main Menu >> Schedule Transactions >> Select Schedule >> Schedule Maintenance >> Select Schedule Account Name Account Number Period Account Type TRAINING 1 12345678901 1/2007 \$2 Schedule Selection Help ? Schedule Image: Schedule Schedule Image: Schedule of tax-paid receipts 5A-Gallons sold to retailers, bulk-end users, unlicensed distributors, an SC-Gallons sold to iretailers, bulk-end users, unlicensed distributors, an SC-Gallons sold to iretailers, bulk-end users, unlicensed distributors, an SC-Gallons sold to iretailers, bulk-end users, unlicensed distributors, an SC-Gallons sold to iretailers, bulk-end users, unlicensed distributors, an SC-Gallons sold to iretailers, bulk-end users, unlicensed distributors, an SC-Gallons sold to iretailers, bulk-end users, unlicensed distributors, an SC-Gallons sold to iretailers, bulk-end users, unlicensed distributors, an SC-Gallons sold to iretailers, bulk-end users, unlicensed distributors, an SC-Gallons sold to iretailers, bulk-end users, unlicensed distributors, an SC-Gallons sold to iretailers, bulk-end users, unlicensed distributors, an SC-Gallons sold to iretailers, bulk-end users, unlicensed distributors		lina t of Revenue ile/Login Set Session Schedules Tax Returns
Schedule Year Schedule Help ? Schedule Insupplier schedule of tax-paid receipts Schedu	Business :	>> Main Menu >> Schedule Transactions >> Select Schedule >> Schedule Maintenance >> Select Schedule
Schedule Schedule I-Supplier schedule of tax-paid receipts 5A-Gallons sold to retailers, bulk-end users, unlicensed distributors, an 5C-Gallons sold to licensed distributors		IG 1 12345678901 1/2007 S2
1-Supplier schedule of tax-paid receipts 5A-Gallons sold to retailers, bulk-end users, unlicensed distributors, an 5C-Gallons sold to licensed distributors	Select	
5A-Gallons sold to retailers, bulk-end users, unlicensed distributors, an 5C-Gallons sold to licensed distributors	Schedule	
67-Dyed diesel and dyed kerosene gallons sold for non-taxable purposes 6X-Gallons exchanged between licensed suppliers 7-Gallons sold for export 8-Gallons sold to the U.S. Government 9A-Gallons sold directly to the State of North Carolina 9C-Gallons sold to a N.C. local board of education		5A-Gallons sold to retailers, bulk-end users, unlicensed distributors, an 5C-Gallons sold to licensed distributors 5F-Dyed diesel and dyed kerosene gallons sold for taxable purposes 6F-Dyed diesel and dyed kerosene gallons sold for no-taxable purposes 6X-Gallons exchanged between licensed suppliers 7-Gallons sold for export

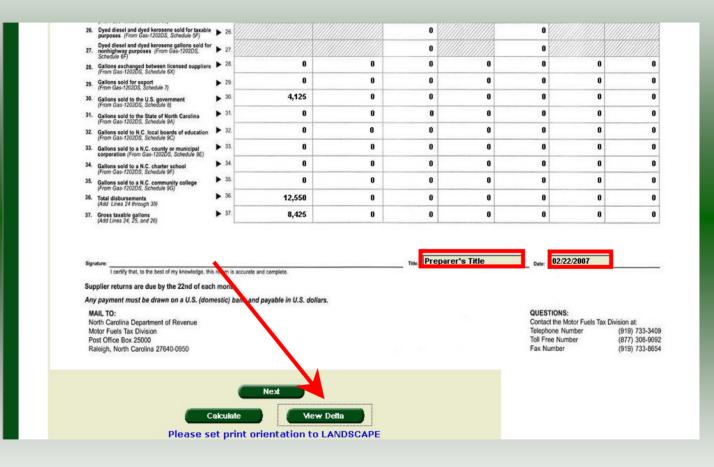
The **Schedules Selection** screen is displayed. Click the down arrow and select the applicable schedule.

	15678901 Schedule Informa	1/2007 ation	S2 Help 🕜
Schedule	8-Gallons sold to the	U.S. Government	
Product Type	065-Gasoline	•	
*Carrier Name	AAA Transport		
*Carrier Account Number	561234567't		
*Mode	Truck		
Origin Terminal	T56NC9999		
*Origin City			
*Origin State		•	
Destination Terminal			
Destination City	Fayetteville		
Destination State	NORTH CAROLINA	•	
Purchaser	Department of Defer	nse	
Purchaser Account Number	561234567		
*Date Shipped	01/20/2007 🕸 mm/dd/o	суу	
*Document Number	6574839		
Net Gallons	4125		
Gross Gallons	4200		
Billed Gallons	4125		
* Required Fields			
Add Next	Add+NewSchedule	Tax Return	
	Add a schedule		

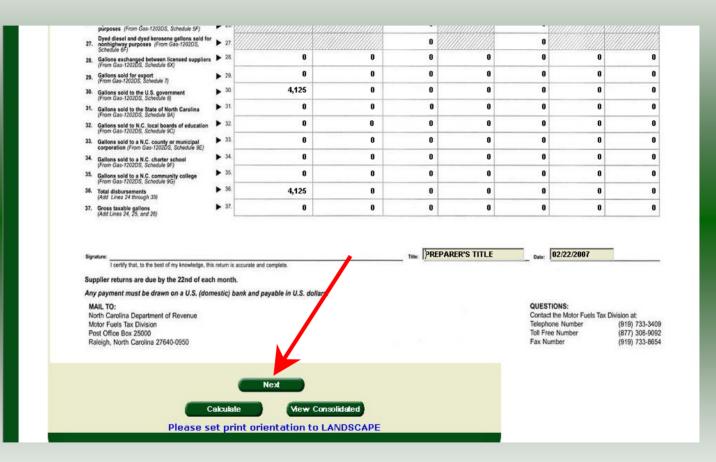
Enter information as requested on this screen. Please note: To remove an entry that was included on the original return, re-enter the data that needs to be deleted and place a minus (-) in front of the gallons.

TRAINING 1 1234567		1/2007	S2
	hedule Informatio		Help 🕜
Enter Sc		лі 	neip 🕐
Schedule	8-Gallons sold to the U.S	6. Government	
*Product Type	065-Gasoline	•	
*Carrier Name	AAA Transport		
*Carrier Account Number	561234567't		
*Mode	Truck 🔹		
Origin Terminal	T56NC9999		
*Origin City			
*Origin State		-	
Destination Terminal			
*Destination City	Fayetteville		
*Destination State	NORTH CAROLINA	•	
*Purchaser	Department of Defense		
*Purchaser Account Number	561234567		
*Date Shipped	01/20/2007 🔇 m/dd/ccyy		
*Document Number	6574539		
*Net Gallons	4125		
*Gross Gallons	4200		
*Billed Gallons	4125		
* Required Fields			
Add Next	Add+NewSchedule	Tax Return	
	Add a schedule		

If more entries need to be added for the schedule click **Add Next**. Once all information is added for all schedules click **Tax Return**.

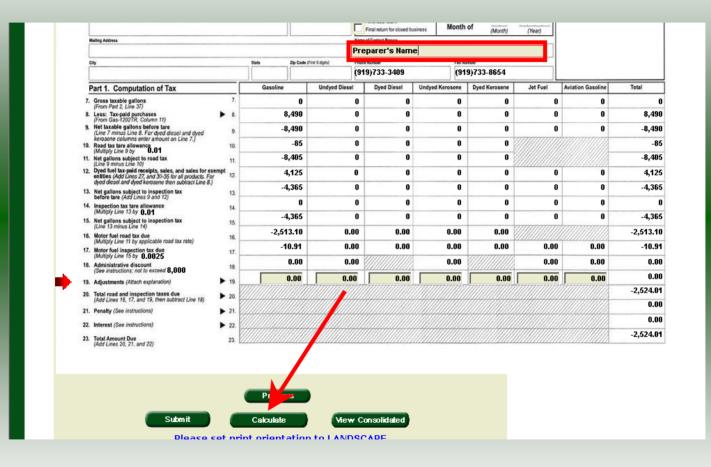


Enter the **Title** and **Date**. Click **View Delta** to view the changes made due to the amendment.



Verify the changes made are accurately reflected on **Page 2**. Click **Next** to proceed to **Page 1**.

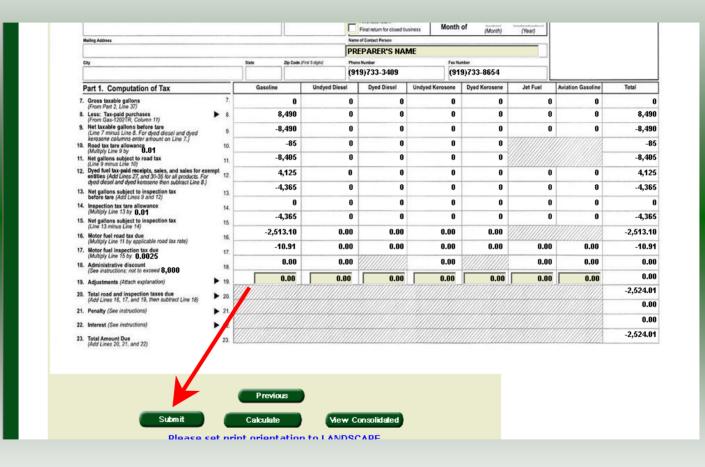
64



Enter the **Contact Name** located to the right of the address information. Next enter any additional **Adjustments**. Click **Calculate**.

City		State	Zip Code (Finil 5 digi		e Number 19)733-3409		unter 19)733-8654			
Part 1. Computation	of Tax	Gasoline	Un	dyed Diesel	Dyed Diesel	Undyed Kerosene	Dyed Kerosene	Jet Fuel	Aviation Gasoline	Total
7. Gross taxable gallons (From Part 2, Line 37)	7.	8,	,425	0	0	0	0	0	0	8,42
 Less: Tax-paid purchases (From Gas-1202TR, Colum 	s ► 8.	16,	,985	0	0	0	0	0	0	16,98
 Net taxable gallons before (Line 7 minus Line 8. Fore) 	dyed diesel and dyed 9.	-8,	,560	0	0	0	0	0	0	-8,56
kerosene columns enter a Road tax tare allowance (Multiply Line 9 by 0.1	mount on Line 7.) 10.		-86	0	0	0	0			-8
 Net gallons subject to roa (Line 9 minus Line 10) 	d tax 11.	-8,	,474	0	0	0	0			-8,47
 Dyed fuel tax-paid receipt entities (Add Lines 27, and 	s, sales, and sales for exempt 30-35 for all products. For 12	4,	,125	0	0	0	0	0	0	4,12
dyed diesel and dyed keres 3. Net gallons subject to ins before tare (Add Lines 9 a	iene then subtract Line 8.)	-4,	,435	0	0	0	0	0	0	-4,43
4. Inspection tax tare allows	000 14		0	0	0	0	0	0	0	
(Multiply Line 13 by 0.01		-4,	,435	0	0	0	0	0	0	-4,43
 Net gallons subject to ins (Line 13 minus Line 14) Motor fuel road tax due 	Sector Sector	-2,53	3.73	0.00	0.00	0.00	0.00			-2,533.7
(Multiply Line 11 by applica		-11	1.09	0.00	0.00	0.00	0.00	0.00	0.00	-11.0
 Motor fuel inspection tax (Multiply Line 15 by 0.00 Administrative discount 			0.00	0.00		0.00		0.00	0.00	0.0
(See instructions; not to ex	State of the second state	50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50.0
 Adjustments (Attach explained) 					0.00	0.00	0.00	0.00	0.00	-2,494.8
 Total road and inspection (Add Lines 16, 17, and 19, 	then subtract Line 18) > 20.								HHHHH	0.0
1. Penalty (See instructions)	▶ 21.								1111111111111111111111111111111111111	0.0
2. Interest (See instructions)	▶ 22								HIIIIIA -	-2,494.8
 Total Amount Due (Add Lines 20, 21, and 22) 	23.	<u></u>	///////////////////////////////////////	<u> </u>					111111111111	-2,4340

The calculated return will display for review. Once this is complete the return should display the original data and any corrections. To view only the changes made on the amended return click **View Delta**.



After verifying the gallons click **Submit**. If additional taxes are due, follow the instructions beginning on **Slide 30**.

	View Messages	Help 🕜
ompany Name	TRAINING 1	
count ID	12345678901	
eturn Confirmation Number	4710207000001	
eturn Received		
ling Period	01/2007 - Amendment 1	
ccount Type	Supplier	
	Please print for your records	
Print	Exit Cancel	

The View Messages screen is displayed. Note: The Filing Period reflects Amendment 1.

	View Messages	Help 🕜
ompony Nomo	TRAINING 1	
ompany Name ccount ID	12345678901	
eturn Confirmation Number	4710207000001	
eturn Received	04/12/2007 09:20 EDT	
iling Period	01/2007 - Amendment 1	
ccount Type	Supplier	
Pi	ease print for your records	

If you are finished using the web application click **Exit**. A security dialog box will display. Click **Yes**. Your system will be redirected to the Department's website home page.